



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DODLA KOUSALYAMMA GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution	Ch.Masthanaiah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08612957569
Mobile no.	9948121701
Registered Email	naac.dkw@gmail.com
Alternate Email	iqac.dkw@gmail.com
Address	opposite police parade grounds, Dargamitta
City/Town	Nellore
State/UT	Andhra Pradesh
Pincode	524003

2. Institutional Status																			
Autonomous Status (Provide date of Conformant of Autonomous Status)			09-Mar-2016																
Type of Institution			Women																
Location			Urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr K Padmaja																
Phone no/Alternate Phone no.			08612957569																
Mobile no.			9502455588																
Registered Email			naac.dkw@gmail.com																
Alternate Email			iqac.dkw@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.dkwgdcnellore.ac.in/images/18-19_AQAR.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.dkwgdcnellore.ac.in/images/pdf/D.K-Academic-Calendar-2019-20.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>A</td> <td>3.07</td> <td>2018</td> <td>04-Dec-2018</td> <td>31-Dec-2021</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.07	2018	04-Dec-2018	31-Dec-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	A	3.07	2018	04-Dec-2018	31-Dec-2021														
6. Date of Establishment of IQAC			12-Nov-2013																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

National seminar on prospects of tourism	02-Jan-2020 1	120
National level workshop on	16-Oct-2019 1	130
NAAC sponsored workshop	06-Feb-2020 2	100
Examination reforms	17-Feb-2020 2	120
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2016 1825	10000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

100000

Year

2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Extension and continuation of open book examination on pilot basis in internal evaluation in the subjects of Urdu, Biotechnology, Aqua culture and Microbiology in semester 4. This step has made it possible to study the implications of the student feed back on their perception of this assessment method and also the continuation with the same batch of students who underwent this assessment method in 20182019. This has contributed to check the veracity of assessment and

evaluation reforms and reaching at a conclusion about implementing open book exam in all the courses and all semesters at least in one internal test and in one semester per year • National level NAAC sponsored workshop in "Designing Outcome Based Curriculum". The conduct of the workshop on the aspects of framing outcome based curriculum for the NAAC coordinators and the other faculty of degree colleges in the state of AP is a worthwhile activity as the two day workshop has given deep insights into the modalities and principles of framing such curriculum. The deliberations of the workshop have given enough guidance to the college in planning for such design of curriculum. • Framing of policies on Student Induction Programme, Student Union and Research and obtaining their approval in Autonomy statutory bodies. Following the UGC quality mandate the college has framed its own policy on student induction programme for the first year students and the framing of the policy has helped in attaining the objectives of the programme in a measured way. Similarly the revised policy on student council has aided in better participation of students in various academic and administrative activities • Registration of college alumni association. More number of alumni meetings. The association members trained students in jute bag making. Though the college has had an alumni association getting the association as a registered body has helped in a sustained activity of the alumni. • Capacity building of Teaching and non teaching staff on Designing outcome based curriculum, MOOCs, assessment tools, Enhancing IT skills, Developing drafting skills respectively. These activities helped in assuring increased productive contribution of the staff in the trained areas

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Planning Student Induction programme	Almost three hundred plus students are benefitted as they got familiarised with all the aspects of the college and the college also could identify and channelize the student talent
Review of the conduct of Bridge course, division of slow and advanced learners and planning remedial activity	Conduct of Bridge course, division of slow and advanced learners and planning remedial activity is reviewed and all the departments have completed the activities
Mentor mentee allotment	Mentor mentee allotment is done and both the sides are intimated
Obtaining departmental and committee wise action plans	. Departmental and committee wise action plans are obtained, using them institutional plan is prepared

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
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Academic council	04-Jul-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	31-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	36	MPC	18/03/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	AZC	25/03/2019	aquaculture basic principles, biology of fin and shell fishes	25/03/2019
BSc	AZC	25/03/2019	freshwater and brackish water aquaculture and fish nutrition	25/03/2019
BSc	AZC	25/03/2019	fish health management	25/03/2019
BSc	AZC	25/03/2019	fishery economics, extension and marketing	25/03/2019
BCom	GENERAL	26/03/2019	banking theory and practice	26/03/2019

BCom	GENERAL	26/03/2019	income tax	26/03/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	AZC	25/03/2019
BCom	GENERAL	26/03/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MPC, MPCs, MSCs, MPR, BZC, BtZC, MBZ, AZC, HSc	06/06/2019
BA	HEP, HECE, EPT	06/06/2019
BCom	CA, GENERAL	06/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
clinical laboratory techniques	14/02/2020	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Cluster projects in MPC, MPCs, MSCs, MPR, BZC, BtZC, MBZ, AZC, HSc	126
BA	cluster project in HECE	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback tools are studied and revised, if necessary, after a brief discussion in IQAC. Students, Teachers, Alumni and the Employers are the stakeholders who

are involved in taking feedback on courses, programs, teachers, infrastructure, support facilities and so on. Feedback on courses is taken twice a year. Feedback on the program is taken at the end of academic year. Feedback from alumni is taken throughout the year as and when the former students visit the college. The feedback tools are prepared following the suggested formats of NAAC. But the tools are modified so as to suit the institutional needs and context. Feedback on courses and programs is taken involving a healthy random sample of 60-70 of the total strength of students in each course and program. The feedback questionnaire is projected on screen and a scoring sheet is provided to the students. Reading the questions on the screen, students give the score in their scoresheets. Students need not give their names. This procedure helps in keeping the use of paper to the minimum and also the students have the strength of being unidentified. Similarly 20 of students at random are involved in giving feedback on teachers. The principal personally monitors the process for its efficacy. teachers also give once a year feedback on all the aspects in college. The feedback is collected, analyzed and the number score is converted and interpreted verbally to arrive at conclusions and suggestions. The feedback suggestions and observations are communicated to respective departments and wings of administration to address the problems. Similarly the most pertinent and common across all courses are discussed to arrive at some solutions. The feedback analysis is placed on the website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	HEP	50	70	51
BSc	EPT	50	20	16
BSc	HECE	50	12	12
BSc	GENERAL	60	40	25
BSc	COMPUTER APPLICATION	50	60	55
BCom	BZC	50	70	55
BCom	MPC	50	30	23
BA	MPCS	50	60	48
BA	MSCS	50	62	50
BA	BIOTECH	50	40	34

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	993	8	42	Nil	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
42	40	77	3	2	379
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is systematized in the college by the IQAC. A comprehensive mentoring record is maintained in the form of sheets which have comprehensive information of student in terms of academic, socio economic terms. The details of qualifying exam and their performance are recorded. Similarly their progressive curricular, co curricular and extracurricular activity and performance is recorded. Similarly the guidance given by the mentor is recorded in the form. Students are guided by the faculty on all issues such as academic, as well as stress, health and handling emotions and so. Each teacher is allotted approximately 23 students and the respective teachers are their mentors. The sheets which are started at the time of a student's admission into first year are carried forward along with student's progression into the next two years. So the progress of student can be traced from the year of entry to the year of exit. The sheets are got printed on special hard material specially for the purpose so that they can get through the wear and tear. Following the NAAC guidelines the students who are allotted to a particular mentor continue with that mentor through out their stay in the college, i.e., till the completion of their programme of study.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1001	42	23:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	42	20	Nil	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1	VI	23/09/2020	28/10/2020
BCom	2	VI	23/09/2020	28/10/2020

BA	3	VI	23/09/2020	28/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
10	993	1.007

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dkwgdcnellore.ac.in/index.php/academics/out-comes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3	BSc	MPCs	29	28	96.55
3	BSc	MPC	9	9	100
3	BSc	MICRO	6	5	83.33
3	BSc	HSC	10	10	100
3	BSc	BZC	26	21	75
3	BSc	BIOTECH	21	20	95.24
2	BCom	Computer Application	57	57	100
1	BA	HECE	2	2	100
1	BA	ETP	10	9	90
1	BA	HEP	43	42	95.45
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/spreadsheets/d/1-z3PT9-MARt8VeLZDc96ZfNW_-frA-i5ItiwVtncvIk/edit?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the	Name of the award	Date of award	Awarding agency
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	fellowship			
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	2	UGC SERO	155000	35000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Ittelctual Propert Rights And Its Education	Telugu	16/10/2019
Prospects Of Tourism Industry And Economic Development in India	History, Political Science, Economics	02/01/2020
Two Day National Workshop on Designing Outcome Based Curriculum Theory To Practice	IQAC	06/02/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
STATISTICS	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Statistics	2	5.72
International	Home Science	2	5.72
National	Zoology	2	5.10
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History, Economics, Political science	1
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	47	Nill	Nill
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Botany	District level Inspire - Manak Science Fare	State Govt. A.P	6000
Zoology	District level Inspire - Manak Science Fare	State Govt. A.P	6000

Mathematics	District level Inspire - Manak Science Fare	State Govt. A.P	6000
English	UGC Staff College S.V.university	State University	2000
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Program On Road Safety And Discipline	NCC	1	20
Combined Annual Training Camp - I	NCC	1	30
International Yoga Day	NCC	20	35
International Yoga Day	NSS	5	350
SBSI	NSS	5	10
Rescue Team	YRC	3	69
Medical Camp	YRC	3	69
HEALTH AWARENESS PROGRAMME	RRC	3	50
TREE PLANTATION	RRC	3	48
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swatch Bharath	Swatch Award	AP State Govt.MHRD	1001
Youth Red Cross Activities	Best Nodal Officer	Indian Red Cross Society - Andhra Pradesh State Branch	50
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Kishori Vikasam	AP State Government	Training Adolescent Girls	4	100
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Aqua Clinics and Aqapruner Development Program	J Sujitha	Host College	28
Aqua Clinics and Aqapruner Development Program	P VIJAYALAKSHMI	Host College	28
Aqua Clinics and Aqapruner Development Program	S.K.YASMIN	Host College	28
Aqua Clinics and Aqapruner Development Program	P.JAYASREE	Host College	28
CSIR - Summer Research Training Program	J Sujitha	Host College	90
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PB.Siddhartha Arts and Science College, Vijayawada (English)	06/08/2019	Curriculum Design, E - content development, Faculty exchange	2
Govt. College for	10/06/2019	Text Book	110

Women, Guntur, (English)		Production, Bos Memebtrs,Material Development	
VS University PG centre, Kavali (Zoology)	05/10/2019	Expertise to students, Sharing Information, Guest Lectures and workshops	30
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6840000	6840000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSOFT	Fully	9.8	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2488	312000	Nill	Nill	2488	312000
Reference Books	500	Nill	55	Nill	555	Nill
e-Books	1000	Nill	Nill	Nill	1000	Nill
Journals	6	22400	Nill	Nill	6	22400
Others(s pecify)	1	Nill	Nill	10000	1	10000
CD & Video	200	Nill	Nill	Nill	200	Nill
Library Automation	1	82600	Nill	Nill	1	82600
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
M. Venkat Rao	Adhunika Patya Bhagalu	Mana TV	29/10/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	97	3	0	0	0	5	16	100	30
Added	3	0	0	0	0	3	0	0	0
Total	100	3	0	0	0	8	16	100	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1105955	1105955	444244	444244

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities The college has different committees like college Building Maintenance Committee, Furniture Committee, Auction Committee, Hostel Committee, Sports Committee etc. for the maintenance and utilization of physical, academic and support facilities. The respective departments take up the responsibility of maintenance and utilization of the equipment periodically and identify the new requirements based on the need and demand. They prepare the indent and submit to the head of the institution. The purchase committee based on the priority and budget allocation, calls for the quotations and purchases the required equipment for classrooms, laboratories, sports facilities etc. The College Planning and Development Council (CPDC) advises the college pertaining to maintenance and upkeep of infrastructural facilities of the college. Each department is provided with skilled manpower

for the maintenance of equipment in laboratories, sports facilities, hostel etc. The teaching and learning aids like LCD projectors, virtual and digital classrooms, laptops, desktops, printers etc. are maintained by the Computer Science department and IT professionals. The software's are maintained and updated by them. The department of Physics maintains the acoustic systems of the college. The utilization and maintenance is carried out by them. The manner in which the college maintains and utilizes the physical, academic and support facilities is demonstrated by taking the example of Computer Science department. All the other departments in the college follow the same procedure. The departments identify the needs where maintenance is required such as, here, in the case of Computer Science department, replacement of dysfunctional WiFi Routers, Power Switches/Hubs and renewal of AntiVirus. The lacunae in WiFi infrastructure is also identified. The incharges of the departments prepare the indent and submit to the Principal. Three quotations from three different sellers are called for and the lowest quoted seller is placed with the purchase order. The purchase order is placed for the approval of the Purchase Committee after whose approval, it is forwarded to the Office for the issue of cheque. The note file is placed for the approval of the Principal. Finally the cheque is issued after receiving the service. The procured service is utilized under the guidelines framed by the respective departments and a record of the utilization is maintained in the department. The hostel attached to the college is a student managed hostel. Here the students of the hostel are made into different committees and are given duties and responsibilities. They make decisions under the guidance of the teachers in hostel committee, warden and deputy warden. The college appointed two Gardeners for the maintenance of the greenery of the college. The department of Botany constantly monitors the cleanliness and greenery of the college. The college hires manpower for civil, electrical, plumbing, carpentry works for periodic maintenance of infrastructure. The cleaning and regular maintenance of the campus is carried out by the contingent staff appointed for this purpose.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships	874	3051911
Financial Support from Other Sources			
a) National	0	Nill	0
b) International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	03/08/2019	1115	College
Yoga	21/06/2019	120	College

Remedial Coaching	01/08/2019	465	College
Bridge Courses	17/06/2020	846	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance Cell, Competitive Exam Cell and Placement Cell	12	276	4	46
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Reliance Digital Pvt.Ltd, Honda Motor Corp Ltd., Bright Star Educational Institution, Coimbatore.	183	46	Kaushal Godavari and Vikasa Job Mela/Off campus	210	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Sc	Mathematics	S.V.University, Tirupathi, V.S.	M.Sc., Mathematics

				University, Nellore V.S. University, Krishnachait anya Ednl.In stitutions,N ellore	
2019	1	B.A	English	Sri Padmavathi Mahila Visva Vidhyalayam, Tirupathi	M.A English
2019	4	B.Sc	Physics	Sri Venkateswara University, Tirupathi, Aaditya degree&PG college, Nellore, Acharya Nagarjuna University, Guntur	M.Sc (Physics)
2019	3	B.A	Political Science	V.S.UNIVER SITY ,KAKUTUR ,NELLORE	M.A- POLITICAL SCIENCE
2019	10	B.Sc	Bio Technology	Vikrama Simhapuri University, Nellore Sri Venkateswara University, Tirupathi, Chettinad Academy of Research and Education, Chennai, Tamil Nadu Sri Padmavathi Mahila Visva Vidhyalayam, Tirupathi	M.Sc. Chemistry M.Sc. Aqua Culture, M.Sc. Tissue engineering and Regenerative medicine M.Sc. Biochemistry
2019	16	B.Sc	Zoology	CHETTINADU MEDICAL UNIVERSITY ,CHENNAI SRI PADMAVATHI MAHILA VISWA VIDYALAM,TIR UPATHI,VIKRA MA SIMHAPURI UNIVERSITY	M.SC. ZOOLOGY M.SC. AQUACULTURE, M.SC. TISSUE ENGINEERING & REGENERATIVE MEDICINE M.SC.

				P.G.CENTRE, KAVALI, SRI VENKATESWARA UNIVERSITY CAMPUS, TIRUPATHI.	BIOCHEMISTRY
2019	4	B.Sc	Computer Science	Krishna Chitanya Degree & PG College, Nellore	M.Sc Computer Science
2019	3	B.A	History	SV University, Tirupathi	M.A., HISTORY
2019	6	B.A	Economics	V.S.U.P.G. CENTRE, KAVALI, NagarJuna University, GUNTUR	M.A- ECONOMICS
2019	6	B.Sc	Statistics	V.S. University, Nellore, S.P. Mahila University,T irupati	M.Sc., Statistics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports 4	District, State, National	92
Cultural 4	District, State, College	540
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Indian Grand Prix- II, New Delhi.	National	1	Nill	5445815036 16	M.Supriya

	200M-Third Place, Bronze Medal					
2019	Khelo India Youth Games, Pune. 100M, Second Place, Silver Medal.	National	1	Nill	544581503616	M.Supriya
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active student council and representation of students in academic administrative bodies is encouraged for making students part of governance as well as making academic administration quite transparent. The student council is formed under the guidance of Vice Principal who also functions as the vice president of the union of the student council. The student council is also formed by nomination of student representatives from each class which is based on merit. Students who excelled in the previous qualifying examination by standing first in the class are nominated as class representatives. These class representatives are the members of student council. The chair person of the council also is nominated. A third year student who has the highest aggregate for the last two academic years is nominated as the chair person. This nomination also is on rotation basis i.e., one year it is from sciences and the next year from Arts and the following year from Commerce. This procedure is followed to encourage equal representation from all disciplines. Meetings with class representatives and chair person is conducted every month of the first week with regard to syllabus completion and other issues if any. Student union chairperson and all class representatives participate in the meetings of the college during national festivals, sports and annual day celebrations and their suggestions are considered. Student council plays active role in the conduct of weekly assembly, the national festivals and extracurricular activities like annual university sports meet, intercollegiate competitions, intra murals, cultural literary competitions or programmes involving students in assisting the teachers who are incharges of various committees concerned. Apart from this contribution to these mentioned activities students are members in various committees which are both academic as well as administrative. Since, the grant of autonomy by the UGC in March 2016 the college has started shaping its curriculum up to 20 on its own. The BOS have been regularly conducted along with alumni 2 to 3 present students who are academically bright and active are nominated to the BOS. While framing the syllabus their ideas too are discussed and are taken into consideration. Similarly, committees such as Grievance Redressal Cell, Women Empowerment Committee, Anti ragging and many more that are used in the day to day administration of the college also have student presence on them. The objective behind this presence is that students are the first hand stake holders and they have a better idea of their needs. Secondly, it teaches them to be part of decision making and management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a history of nearly 55 years of existence since its inception in 1964. Illustrious persona of the society, such as doctors, lawyers, judges, lecturers, principals, RJDs and NRIS are the distinguished alumni of this college. The college provided much needed augmentation to the cause of women's education at such time when the society was transforming positively towards women's education. Dodla Kousalyamma Alumni Association has always played active role in supporting the college both financially and otherwise. The association meets periodically on the premises of the college and observes and assesses the progress that has been taking place. During the last few years the association played a key role during the most important quality sustaining and quality acquiring moments of the college. Apart from the periodic regular activities like creating awareness about different aspects of academic social life, environment, legal awareness the association also plans and implements welfare measures for students. During the year 2019 the Alumni Association was registered and 12-11-2019 as "Dodla Kousalyamma Government College for Women Alumni Association". The association entered into an MOU with bag making and trained the students in jute bag making and entrepreneur skills. Thus, the alumni association of the college plays a constructive role in the progress of the college.

5.4.2 – No. of registered Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

120000

5.4.4 – Meetings/activities organized by Alumni Association :

08

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management model that practices the decentralization of authority and makes all the stakeholders contribute to the administration and governance is the model aspired and followed by the college. The following paragraphs record two such practices that were implemented in the previous year which have resulted in the reaping of marked benefit. Student council has always been there and contributed actively to the administrative competence of the college. However in the year 2019-2020 the council is strengthened by drafting a policy regarding the nomination of members to the council and the roles and responsibilities of the council. The nomination of the members included representation of meritorious and willing students as vice chair persons from each wing of the college like natural sciences, physical sciences, arts and humanities and commerce. Along with these nominations meritorious students from NCC, NSS, Sports and Cultural spheres are also included in the council. This diversity helped not only in the identification and promotion of various talents but in the fair representation of students from all these areas and thus contributes to good governance reaching out to the wider sections. More over this kind structuring of the student council has enabled the members of the council to dedicate themselves to select/ allotted areas of day today administration and also in developing collaboration and decision making skills. To cite one example the student council has drafted various committees with its members to monitor the student discipline, students attending to classes,

cleanliness on the campus, availability of RO drinking water and sanitization of washrooms and so on. They submitted fortnightly reports and came up with suggestions during the fortnightly or monthly meetings to the problems encountered. They sincerely documented all the minutes and submitted action taken report in the ensuing meeting. This helped the college management in the better and effective handling of these day today affairs. Similarly a SIP committee is constituted to conduct week long Student Induction Programme for the first year students on their joining the college. The SIP committee has again framed various committees with all the staff members. Weeklong activities focusing on the facilities, services and employment training available in college along with field visits to the important places in and around Nellore are taken up. Faculty of various wings interacted and thus the identification of student interest and consequent nurture of those interests has become quite comfortable. IQAC also follows decentralized method by allocation of documentation of Criterion wise activities, NIRF ranking participation work, AISHE survey Participation and planning for various inspections to its various members. Similarly the Alumni of the college, stakeholders too, have contributed by participating in skill enhancement activities to students such as training the students in jute bag making. On the whole the college has always functioned in participatory administrative model.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Student Admission Management System (SAMS) is the platform through which the admission takes place. The faculty of the college visit households and inform the parents of the facilities and the programmes available. This measure is to sustain the admissions in the face of mushroom growth of private Colleges which lure the students with perks. But the college offers Education to the most deserving of the society such as SC, ST, BC and minority who are the 80 admitted students. Majority of these students is also from rural areas and many times first generation learners too.
Industry Interaction / Collaboration	Some of the departments in the college have collaboration with the industry that helps in interaction and exposes to the real time needs of the industry. Department of Commerce collaborates with the hospitality industry in giving exposure to the students for the course titled "Event Management". Department of Zoology ensures that students visit dairy and poultry industries and thus gain exposure to the practical aspects of the courses that they pursue. students

go on field visit. Department of Chemistry has collaborated with Laboratories in the town to offer certificate courses in Lab technology.

Human Resource Management

Since this is a Government college availability of personnel to the optimal need is sometimes not possible as people are moved on transfers or they retire. When there is non availability of a teacher in a class of single teacher subject or department, due to the teacher going on leave or an official work, the college makes use of the available technology. With the help of virtual class room students will attend the class of a teacher of the same subject across the state virtually. The technology helps the students to even clarify their doubts during the virtual class.

Curriculum Development

Curriculum development has been a crucial aspect of the quality strategies of the college. Based on the feedback provided by students and staff syllabus is revised keeping the overall framework of the curriculum. New courses or changes in the existing syllabi is introduced in the BOS, the changes of which are implemented in the ensuing academic year. During this academic year field based project as assessment is introduced in one paper in cluster of semester VI in majority of the departments. Similarly almost all the programmes carried out 20to25 syllabus modification along with reflective changes in assessment.

Teaching and Learning

College ensures that the number of teaching days is beyond the mandatory 90 days per semester. Beyond the class room learning strategies are also ensured by involving students in activities. Smart class rooms such as Digital and virtual classes are regularly used by the faculty to bring in the latest technology enabled class room to the students. Similarly, students centered teaching learning strategies are used. Further all the subjects have study projects as part of their curriculum. Optimization of learning strategies takes place by following strategies like grouping students of various learning abilities and involving them in learning tasks.

Examination and Evaluation

he affiliating university follows

25/75 internal and external evaluation. But the college follows 30/70 internal and external evaluation giving thrust to the formative assessment. Internal evaluation comprises a written test conducted twice a semester and critical ore-assignments/e-Seminars/seminars/quiz/projects. This academic year also saw the continuation of open book examination on pilot basis in Aqua culture, Bio technology, Micro biology and Urdu subjects. The positive outcome of the open book exam has made the college to propose the continuation of open book exam in the academic year 2020-21 in the above subjects to observe the full fledged impact as it will see the use of open book exams throughout the programme with one batch of students.

Library, ICT and Physical
Infrastructure / Instrumentation

College has comprehensive infrastructure in the form of class rooms, laboratories, open air auditorium and an assembly hall. The college has student managed hostel in its premises. Library has taken up automation by acquiring library management software called Lib Soft and the automation is completed during this year. The college has submitted proposals to the government for infrastructure development in facilities like central instrumentation centre, open Gym, 10 class rooms and the same are approved and sanctioned. Under CPE funds laboratories are strengthened

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	E filing, digital signature, digital proceedings and corresponding files,digital keys, bio metrics (IAMS)
Finance and Accounts	submission of salary bills through HRMS , contingent bills through CFMS digital thumb system
Student Admission and Support	student admissions through online(SAMS), GnanaBhumi Scholarships, inflibnet LMS
Examination	results automation, generation of hall tickets, d forms seating arrangements, students registration, students Promotion student performance evaluation system

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	00	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	00	Training on computer basics	28/10/2019	05/11/2019	Nil	13
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
PGCTE	1	01/01/2019	01/01/2020	360
online MOOCs -Introduction to Biostatistics	1	29/07/2019	29/09/2019	56
Genetic Engineering theory applications	1	01/07/2019	30/09/2019	84
RC -ARPIT	1	01/09/2019	31/12/2019	112
RC -ARPIT - data analysis for social sciences	1	01/10/2019	20/01/2020	112
RC - entrepreneurial Strategies	1	19/10/2019	31/10/2019	14
RC in Language in literature	2	23/12/2019	04/01/2020	14
RC - Health Management	1	10/02/2020	22/02/2020	14

Online Tools software for remote teaching	1	24/04/2020	25/04/2020	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical reimbursement-2,GPF final payment-3,GPF part Final-1,Halfpay leave converted into E.L -1,Medical leave-1	Medical reimbursement-2,Half pay leave converted into E.L-1,surrendered E.L-5,Festival advance-2,medical leave-1,GPF part Final-2.	santhoor scholarships-1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college undergoes internal and external financial audits regularly. At the end of every financial year, the college constitutes different annual verification committees by the staff to audit the financial settlements and entries in stock registers and their maintenance by the department. The committees physically verify the stock, the vouchers and whether proper mechanism is followed in procuring the equipment or service and so on. A copy of the verification outcome is submitted to the principal. The internal financial accounting of the office is constantly monitored by the administrative officer and the principal. The external financial audits are done by the Regional Joint Director of Collegiate Education and Auditor General's office. These audits are conducted periodically and without any prior notice. The objections raised by the audit team are recorded, addressed and responded to in an appropriate way following the rules and norms. The audit reports of the college are submitted to the office of CCE.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Endowment prizes, D.K.Wcollege staff donationvalluturu varalakshmi Awards, Donated by varalakshmi family in memory of varalakshmi, Donated by Rahaman Khan in memory of his mother patan Beebi jan and his father Kasim KhaDonated by Ramakrishna rao in mn	325500	prizes for meritorious students donated by individuals prizes for meritorious students donated by individuals prizes for meritorious students in B.A Economics for three prizes for meritorious students in all groups for final year students Endowment Lectures in department of

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6.4.3 – Total corpus fund generated

213000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of collegiate Education, A.P	Yes	IQAC
Administrative	Yes	Comptroller and Auditor general, A.P	Nil	Commissioner of collegiate Education, A.P

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

student attendance, examination schedule, student mentor teachers committees and student discipline. 1. participation and performance of the students in the events of the college, 2. importance of attendance, 3. Remedial, research oriented training programme

6.5.3 – Development programmes for support staff (at least three)

Training on computer basics

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Certificate courses such as Tally, Life Skills Development, Personal Home Page, Painting and Hand Craft, Lab and Medical technology, Computer Hardware, Ornamental Fish rearing, Terrace gardening and Herbal plants. 2. New Programme at under graduate level is also introduced by converting in Aqua Culture Technology into internship based Vocational programme. 3. Autonomy was granted in March 2016. 4. Granted with the CPE status in the summer 2016. 5. 3 digital and 2 virtual classrooms have been planned and are successfully commissioned and are being used. 6. Alumni Association is a Registered association. 7. College level policies for better academic administration are prepared and got approved in the statutory Bodies of the College

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Examination reforms -Extension of open book	17/02/2020	17/02/2020	18/02/2020	120

	examination to four courses and also continuation with the same batch of students to observe the veracity				
2019	. Strengthening of student admission - Admission campaign by staff for 2 Months during summer vacation.	01/05/2019	01/05/2019	30/06/2019	60
2019	. Capacity building of Teaching and non teaching staff on Designing outcome based curriculum, MOOCs, e-assessment tools, Enhancing IT skills, Developing drafting skills respectively	28/10/2019	28/10/2019	05/11/2019	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment and Entrepreneurship	27/07/2019	27/07/2019	288	2
Women	26/08/2019	26/08/2019	331	3

Equality Day				
Women Rights and Acts in the Society	25/09/2019	25/09/2019	270	3
Girl Child Day	24/01/2020	24/01/2020	30	2
International Womens Day	08/03/2020	08/03/2020	85	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
16.82

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	28/09/2019	Nil	Awareness at Municipal High School on the occasion of Ozone Day	Ozone layer depletion explained and remedies suggested and duties focussed	34
2019	Nil	1	05/12/2019	Nil	Rally on Pollution Free Environment	To create awareness about the increasing pollution and preventive measures to be taken were explained	63
2019	Nil	1	05/12/2019	Nil	Awareness	To create	61

					at Municipal High School on health and seasonal diseases	awareness about health, personal hygiene and the occurrence of seasonal diseases and the p reventive measures to be taken	
2019	Nill	1	10/02/2020	Nill	Awareness on Consumption of Junk Food at Veda Sanskrit School	Students prepared and presented posters, charts, flashcards and skit also	52
2019	Nill	1	06/07/2019	Nill	Awareness on Noise Pollution	Essay Writing and Eloquution competitions and seminars on the topic were held	85
2019	Nill	1	06/08/2019	Nill	Awareness on Plastic Free Environment	Awareness Lecture was given by a popular doctor	725
2019	Nill	1	26/09/2019	Nill	Awareness on Health and Hygiene	Poster presentations, Oral presentations and competitions were held to the students	60
2019	Nill	1	23/12/2019	Nill	UBA Survey	To develop villages with the	10

						technological expertise of Higher Education Institutions under the Unnat Bharat Abhiyan scheme of the central government .	
2019	1	Nill	10/09/2019	4	accommodation for the pilgrims on Rottela Panduga, the Draga Festival	Nill	Nill
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics by Varinder Kumar Kalyani Publications	23/03/2020	All the students who join any programme in the college have to take the course on Human values and Professional ethics mandatorily. The course has case study based approach in teaching and assessment. The course attempts at identifying the lapses in current educational system with reference to human values and bridge the gap and aims at bringing in change in the perception of students through critical self analysis. The course introduces students to education values in order to improve their standards of life. They are intensely trained in improving their practice of professional value through self and case study approach.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gurajada Birthday Celebrations	21/09/2019	21/09/2019	1010
International Yoga Day	21/06/2019	21/06/2019	220
International Day Against Drug Abuse and Illicit Trafficking	25/06/2019	25/06/2019	329
National Statistics Day	29/06/2019	29/06/2019	102
Alluri Sitharamaraju Birth Anniversary	04/07/2019	04/07/2019	120
International Tigers Day	29/07/2019	29/07/2019	105
150th Birthday Celebrations of Gandhi	01/08/2019	01/08/2019	60
Women Equality Day	26/08/2019	26/08/2019	334
World Ozone Day	16/09/2019	16/09/2019	30
Gurajada Birthday Celebrations	21/09/2019	21/09/2019	1010
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Clean and Green Program - Every 3rd Saturday- 120 participants
Plantation Program in the campus- 21/9/19 - 126 participants
Solid Waste Management(Vermi Composting) - 23/11/2019 to 20/02/2020 - 28 participants
World Ozone Day - 16/9/19 - 30 participants
Nursery Development- 23/9/19 to 17/12/19 - 30 participants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

GREEN ENTREPRENEURS: Training and Mentoring Students in Entrepreneurship skills
Objectives: The programme is intended to provide a platform where students can enhance their employability skills as part of earn while you learn program. develop confidence regarding diverse financial opportunities among the students make them entrepreneurs in future whilst they can provide employment to others impart sewing skills, learning skills, employability skills and life skills adopt a biodegradable material i.e., Jute as an alternative to plastic ignite a sensitivity towards the environment among the students help students participate in non-academic activities and develop new hobbies whereby their stress is reduced
Context/ Introduction: In the current scenario, students have become entirely engaged with academic activities only, owing to the semester system that has less duration and large syllabus. Hence, they lack time to

learn skills that could support them in future. Moreover, each student does not have the same abilities in curricular aspects. There is a possibility that the students with a fewer academic abilities and interests could go jobless and face financial hardships in life. Keeping this in mind, the college has taken up this initiative of helping students acquire employability skills by training them in Jute Bag making that can demonstrate to them the available diverse financial opportunities while still keeping in sync with the utilization of environmental friendly material.

Practice: The college has an Alumni Association that collaborated with Neha Textiles and Handicrafts and started training in Jute Bag Making to the students in college. The duration of the training is 40 hours and was conducted from 29-09-2019 to 17-11-2019 for four hours daily from 8 AM to 10 AM and from 4 PM to 6PM. A trainer, Smt. Kalyani trained the students in Jute Bag Making. Various designs like sling bag, pooja bag, boat bag, pouches, files, wall hangings, wallets were taught to the students. Material for stitching the bags was provided by Neha Textiles and Handicrafts. Sewing tools were bought by the students and the expenditure for repairing the sewing machines and purchasing the material has been met from the college CPDC funds. The training for the first batch was completed on 17-11-2019 and the certificates to the trainees were given. An exhibition cum sale programme was organized in the college and a total of 30 products were sold out and the amount earned is 1000/- Training for the second batch of students has been started on 12-12-2019. The first batch of students who had taken training was the trainers for the second batch of students. The alumni association of the college decided to continue the training for several batches of students successively with the trained students as trainers. Evidence of success: An exhibition cum sale program was held. The fact that all the products were sold out in just a couple of hours is a great evidence of success. The students who earned money by selling their products experienced a confidence that can get them ready for the future. Even more number of students came forward to join the second batch and learn Jute Bag Making. The first batch of students who took training from professionals became the trainers for the second batch that shows how well trained they are.

Outcomes: The students have acquired sewing, learning, employability and life skills. The students have realized the importance of substituting plastic with a biodegradable material. The students developed confidence regarding financial opportunities they could avail in future. They acquired creative skills, basic entrepreneur skills They successfully learnt how to prepare a Jute Bag.

Problems encountered and resources required: The students had to spend 4 hours on a daily basis. The girls had to come as early as 8AM in the morning and stay till 6PM in the evening. The day scholar girls who commute by public transport found this challenging. The students had to purchase their own sewing tools with their money. The students who took training in the first batch became the trainers and taught to the new trainees. Since the students are not professional trainers, there is a chance of low quality skill being passed on.

Resources required: Human Resources: Professional Trainers for every new batch Nonhuman Resources: Sewing tools, jute bag material, sewing machines

Suggestions: The number of hours per day could be decreased to 2

Becoming Agents of Change in Building the abilities of Adolescent Girls: Investigating, improving the self and reflecting on the mirror image in adolescent girls by training them in social and life skills

Objectives: Making students' cognitive abilities result in productivity, efficiency and impact. Equipping students with knowledge regarding hygiene, gender, nutrition etc. Engagement with social service. Inculcation of leadership qualities. Becoming change makers by empowering adolescent girls to resolve their confusions about courses, career, relationships etc., Realization of the efficacy of social skills and life skills.

Context: Adolescent girls face incidents such as sexual abuse, child trafficking, bride burning, child marriages, murder, rape etc., which hamper the growth and development of adolescent girls. The adolescents also face many

health problems such as anaemia, hyper and hypothyroidism, nutrient deficiencies etc. To make students involve in social service the college has stepped in to incept "Kishori Vikasam" scheme to UG level students. Kishori Vikasam is a motivational training given to adolescent girls in the areas of health, child rights, acts, career guidance, life skills etc by the Peer Group Trainers who are the students of this college. The students are trained on aspects such as Gender awareness and equity, Peer pressure, Nutrition, Beauty consciousness, Relations, values and customs, Changes in adolescence, Menstruation, menstrual health and hygiene, Impact of child marriages, Sexual abuse and harassments, Child trafficking and related acts, Differences between love and attraction, Life skills and career guidance Practice: The training was given to the adolescent girls in a phased manner. In the first phase during 2018-2019, 100 undergraduate students from the college, were trained for 2 days. 50 students went to all government schools in Nellore locality. They created awareness among both boys and girls. Adolescent girls and boys shared the problems they are experiencing. They identified the following problems. Health anaemia, nutrient deficiencies, thyroid problems, Hygiene, menstrual problems, no proper water facilities in hostels, Gender discrimination at home, Confusion about their career, Lack of knowledge on child rights and acts, Child marriages, Many are in love, Adjustment problems in the family etc. The students made efforts in changing the mindset of the adolescent girls. The wiser responses from the PGTs, to these sensitive issues are that they understood the motivating factors, Gave sensitive and sensible moral rehabilitation, Made them realize their ability to disconnect from the rotten segments of society. In the second phase 50 students took part in this program. They went to various government and non governmental residential schools covering SPSR Nellore district and had given motivational training nearly to 5,000 adolescent boys and girls across areas like Kovur, Podalakur, S.R Puram, Atmakur, Udayagiri, Marripadu, Nandipadu, A.S. Peta, Kondapuram, Kaligiri, Sangam, SC Puram, Buchi, Golagamudi, Alluru, Vidavaluru, Kodavaluru, Seetharamapuram. In the third phase, during 2019-2020 , One hundred and thirty students from our college, who are having passion for social work were selected as Peer Group Trainers (PGTs). The training programme for PGTs was conducted from 10.02.2020 to 12.02.2020 at the college. The placement of PGTs took place on 3rd of March, 2020. The PGTs conducted awareness programs in schools for students from 6th to 10th class in 20 government schools in Nellore. 5852 boys and girls participated in these awareness programs and got benefitted. Evidence of success: The success evidenced in the Adolescent Girls promises to pursue higher studies, saying no to child marriages, adopt hygienic and safety measures by using sanitary napkins, set goals, choose best career options according to their strengths, learn and fight for their rights by knowing child rights and acts promulgated by the government etc., The success is attained through proclaimed credentials like communication skills, better cognition, intra and interpersonal skills on the part of PGTs in helping the AGs overcome the problems in all facets of life. Outcomes: The students developed a good understanding of several social issues. A concern for the society and a wish to serve is ignited in them. Adolescent students realized the importance of health, nutrition and personal hygiene and Gender equity PGTs by participating in all these programs experienced an improvement in communication skills, interpersonal skills, leadership skills and cognitive skills. Problems encountered and resources required: Woes spring up while implementing any program which are admissible and should be corrected as and when they arise. The main problem was students' missing their regular class work in the busy schedule of semester system. However all the faculty supported the students by giving them additional classes. Counselling was given by faculty to the students on the following aspects Potential integration of human resources, Abilities to transform the situations accordingly, Realising their responsibilities that help PGTs in accomplishing tasks easily, Sustaining

motivation even in hard times.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dkwgdcnellore.ac.in/images/pdf/7.2-Best-Practice-edited.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

D.K. Govt. College for Women (Autonomous) Nellore carries the vision of empowering "... the women students especially from the weaker sections of society... with hard and soft skills and human values that contribute for the acquisition and development of... multidimensional empowerment." In presenting a description of the performance, the college chooses empowerment of girls from weaker sections by equipping them with hard and soft skills and human values.

Empowering the women from weaker sections: The first thrust area that aligns with the vision of the college is empowering young women from the weaker sections. A glance at the admission/ enrollment profile of the college for the last five years shows that almost 65-75 on average is from socially and economically weaker sections while the GOI reservation policy has only 55 to these sections. Thus its aspiration to focus on the weaker sections in its vision is addressed here.

Endowing the women students with hard skills leading to empowerment: The path to empowerment is by way of equipping these young women with hard and soft skills along with human values. The curriculum offered by the college through its various programmes emphasizes on hard skills along with forte of knowledge base

Endowing the women students with soft and employability skills leading to empowerment: College has always focused on the aspects of imparting students with soft, life as well as employability skills along with regular curriculum. The curriculum offered at the college has three full fledged courses in communication skills and soft skills spreading over three semesters. Regular training in employability is taken up through platforms like Jawahar Knowledge Centre(JKC) Andhra Pradesh State Skill Development Centre (APSSDC) and by offering add on courses in TALLY, PHP, jute bag making, ornamental fish rearing, Terrace gardening, Medicinal plants, embroidery and garment making and so on.

Manifestation of human Values in students and the attributes in which they are reflected: The young adult women students of the college are marked by these traits of humanism in general. They show sincerity, helping nature, kindness, fairness, mutual encouragement and willingness to work for the institution. The college environment is conducive to the nurturing of these traits among the students.

Contribution to Community: Having been empowered with these skills and traits the students play an active role in contributing to the community. Apart from the regular community development programmes under NSS the students actively contributed and their participation is rewarded through awards both for the students and teachers.

The other specific community development programmes that brought college laurels are Kishori Vikasam programme which aims at empowering young adolescent girls by educating them on reproductive health, hygiene, nutrition, sexual abuse, legal marriage age and future planning. The department of Home science conducts programmes in breastfeeding awareness by collaborating with the officials of ICDS and Anganwadis. Their nutrition awareness week, from September 1 st to 7 th, educates the people in villages in preparing low cost nutrient food and educates children on the ill effects of junk food.

Provide the weblink of the institution

<http://www.dkwgdcnellore.ac.in/>

8.Future Plans of Actions for Next Academic Year

D.K.GOV'T COLLEGE FOR WOMEN (A), NELLORE INTERNAL QUALITY ASSURANCE CELL FUTURE PLANS OF THE INSTITUTION FOR THE YEAR 2020- 2021 In Pursuit of quality enhancement, the IQAC of the college Plans for the ensuing academic year during the end of the current academic year. These are the plans for the academic year 2020- 2021. The College planned to introduce four programmes in UG and one programme in PG. It is planned to extend and implement open book examination in subjects of Aquaculture, Biotechnology, Microbiology in semester 5/6 as one of the internal examinations to gauge the efficacy and outcome of the assessment method. It is planned to introduce full semester internship in 5th Semester in Aquaculture technology as part of embedded course approved by Commissionerate of collegiate education. It is planned to strengthen infrastructure and lab equipment with the available CPE funds. It is planned to apply for various schemes of UGC such as NSQF skill courses, DBT projects. It is also planned to go for certification by ISO and other certification bodies to make the college work on its weak areas and develop. As the Governing body of the College is constituted by the Govt. of Andhra Pradesh in January 2020, it is planned to conduct the GB for all these years by the beginning of the academic year 2020-21. As the intensity of the global pandemic of Covid-19 has started to unfold even in India by the month of March 2020, the need to adapt to changing circumstances and thus to equip for online and blended learning models is felt and taken up. It is also proposed to encourage the faculty to involve by training themselves in up and coming technologies and blended learning teaching methodologies. The college also plans to enter into MOUs with technology platforms for training faculty and offering e-learning courses in the up and coming fields. The college plans to strengthen its infrastructure keeping in view of the growing number of programmes. A central instrumentation centre is planned to create and augment research ambience. A conference hall to accommodate all meetings both academic and administrative is also planned