

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited Institutions/Departments will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the Institution/Department at IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC for the year 2016-17.

### Part – A

#### i. Details of the Institution/Department

##### 1.1 Name of the Institution/Department

D.K Govt. college for women Autonomous, Nellore.

##### 1.2 Address Line 1

Opposite police parade grounds, Dargamitta, Nellore.

##### Address Line 2

City/Town	Nellore
State	Andhra pradesh
Pincode	524003
Institution/ Department Email Address Contact	<a href="mailto:nellore.jkc@gmail.com">nellore.jkc@gmail.com</a> <a href="mailto:iqac.dkw@gmail.com">iqac.dkw@gmail.com</a> 0861-2327568
Name of the Head of the Institution/Department	<b>Dr. Ch. Masthanaiah</b>
Tel. No. with STD Code:	0861-2327568
Mobile	9492689967
Name of the IQAC Co-ordinator (if any at Department Level	<b>Dr. K. Suvarna</b>
Mobile	9985039953
IQAC e-mail address (if any at Department Level):	<a href="mailto:naac.dkw@gmail.com">naac.dkw@gmail.com</a> <a href="mailto:iqac.dkw@gmail.com">iqac.dkw@gmail.com</a>

### 1.3 NAAC Track ID

**EC/56/RAR/71, Dated :09-16-2011**

### 1.3 Website address

**www.dkwgdcnellore.ac.in**

### 1.9 Institutional Status

University(State/Central/Deemed/Private)	State
Affiliated College	No
Constituent College	No
Autonomous College of UGC	Yes
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	No
Type of Institution/Department (Co-education/ Men /Women)	Women's college
Type of Institution/Department (Urban/Rural/ Tribal	Urban
Financial Status(Grant-in-aid/ UGC 2(f) / UGC 12B)	UGC 2(f) / UGC 12B)
Grant –in-aid(Grant-in-aid+Totally Self financing)	Grant-in-Aid + Self financing

### 1.10 Type of Faculty/Programme

Faculty	Yes
Arts	Yes
Science	Yes
Commerce	Yes
Law	No
PEI(phy edu)	No
TEI(edu)	No
Engineering	No
Health Science	No

Management	No
Other (Specify)	-

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Special Status	CPE Status by UGC
Autonomy by State/Central Govt. / University	UGC
University with Potential for Excellence	No
UGC-CPE	CPE
DST Star Scheme	No

UGC-CE	No
UGC-Special Assistance Programme	No
DST-FIST	No
UGC-Innovative PG programmes	No
UGC-COP Programmes	No
Any other (Specify)	JKC, TISS , Career guidance and placement cell

## **2. IQAC Composition and Activities (if any at department level)**

2.1 No. of Teachers

08
----

2.2 No. of Administrative/Technical staff

02
----

2.3 No. of students

10
----

2.4 No. of Management representatives

02

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and community representatives

No

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

No

2.9 Total No. of members

25

2.10 No. of IQAC meetings held

08

2.11 No. of meetings with various stakeholders:

Meetings	Numbers
Total No.	08
Faculty	06
Non-Teaching Staff	01
Students	01
Alumni	--
Others	-

2.12 Has IQAC received any funding from UGC during the year?

Yes, for the plan period 2012-2017

If yes, mention the amount

Total of Rs 3,00,000/- for the plan period 2012-2017

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC (IF ANY AT DEPARTMENT LEVEL)

Total Nos	International	National	State	Institution/Department Level
---	-	-	--	-----

(ii) Themes

2.14 Significant Activities and contributions made by IQAC (IF ANY AT DEPARTMENT LEVEL)

- Organized periodical meetings with all stakeholders.
- Conducted all the curricular and co-curricular activities as per the plan of action prepared at the beginning of the year by IQAC.
- Conducted Academic audit.
- Organized Faculty development programs.
- Organized student development programmes like Study projects, Industrial visits, Educational tours, etc.

- Organized number of extension activities.
- Documented various programmes done by the Institution.
- Organized orientation program to first year students on CBCS credit system.

#### 2.15 Plan of Action by IQAC (IF ANY AT DEPARTMENT LEVEL)/Outcome

The plan of action chalked out by the IQAC (IF ANY AT DEPARTMENT LEVEL) in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Actions	Achievements
Implementation of Autonomous system in UG.	Conducted the BOS and Academic council meetings.
Strengthening the Career guidance cell and create more opportunities for job opportunities	Developed botanical garden through Eco club.
Undertake more number of community oriented programmes and extension activities.	Remedial classes for backlog students..
Planning to conduct National seminars and Workshops.	Guest lectures are invited to enhance the knowledge of the students.
To conduct Society outreach programmes and community development programmes.	NSS units has conducted and participated in various awareness programs like Vanam- Manam World Anti Trafficking day and Digital India Cashless Transactions and etc. Nearly 120 volunteers were participated in these programmes.
To improve the infrastructural facilities	NSS students participated in National integration camp at Nagpur.
Improving ICT based teaching and learning.	Physical education takes huge interest in preparing and training the students in Sports and Games. 9 students have participated in all India inter university KHO-KHO Athletic events. 7 of the students who participated in these all India University competitions received sports merit scholarship worth of Rs. 3,000- each from the V.S University. The college got the championship at V.S University sports meet and also individual championship won by Supriya of I B.A and received prize money of Rs. 5,000/- from the University.

Enhancing student support services.	The college NCC unit has 100 cadets. 28 cadets have appeared for B examination and 26 have appeared for C certificate examination. 14 cadets have attended Trekking camp at Neelgiris from 01-05-16 to 10-05-16 and Rock climbing camp at Gwalior in Madhya Pradesh from 15-10-16 to 26-10-16 and have received medals during these camps.
To develop Green house and other related activities to protect the Environment.	Breast feeding week and Nutrition week organized by dept. of home Science. Nearly 50 students have participated in the program.
Identify the activities of Women Empowerment Cell.	Education week, World youth day, National Mathematics day, Constitution day celebrated.
To celebrate some awareness programs thru NSS units.	All the girl students are trained for five days in <b>Yoga and self defense.</b>
To celebrate different important days like Independence day, Republic day, Voters day, World Youth day, Telugu Bhaasha Dinotsavam, National Mathematics day and etc.	This year 6 of our teachers have received honour for their best services from district authorities on 15 <sup>th</sup> August and 26 <sup>th</sup> January from the District collector.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03		02	
UG	12		06	02
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				

**Total 15**

-----

**08****02**

Interdisciplinary				
Innovative				

## 1.2 (i) Flexibility of the Curriculum: CBCS/ Core / Elective option/ Open options

Flexibility of the Curriculum	Yes
Choice Based Credit System	If yes, give details as annexure
Core	Yes
Elective Option	Yes
Open Options	No

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	
Annual	12

1.3 Feedback from stakeholders\* (*On all aspects in numbers*)

Alumni	Parents	Employers	Students
		√	√

## Mode of feedback

Online	Manual	Co-operating schools (for PEI)
	√	

*\*Please provide an analysis of the feedback in the Annexure*

## 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Inview of Autonomy Revision of Syllabi has done by the departments in BOS meetings and it was approved by the Autonomous Academic council of the Institution.

## 1.5 Any new Department/Centre introduced during the year. If yes, give details.

In the Autonomous body different wings has formed namely, Governing body, Autonomous Examination cell, Academic council and Finance committee.

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	40	02	-	-

#### 2.2 No. of permanent faculty with Ph.D.

10
----

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						40	14	40	14

#### 2.4 No. of :

Guest faculty	04
Visiting faculty	-
Temporary faculty	14

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	16	15
Presented papers	04	12	10
Resource Persons	----	-----	----

#### 2.6 Innovative processes adopted by the Institution/Department in Teaching and Learning:

- 1) The curriculum and syllabus has designed according to the latest advancements in the respective areas.
- 2) Implementing ICT in the curriculum to guide the students to face the employment markets.
- 3) . The college also offers supportive services and job oriented courses which helps the student to face global competition.

- 4) Conducting student centric activities like Educational tours, Field trips, Study projects, Student extension lectures etc.

2.7 Total No. of actual teaching days during this academic year

274

2.8 Examination/ Evaluation Reforms initiated by the Institution/Department (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**1) In CBCS pattern Centralized Internal examinations and De-coding, Revaluation, External paper setting, External paper evaluation in autonomous examination system.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study	As Faculty	As Curriculum Development workshop
90	08	10

2.10 Average percentage of attendance of students

78%

2.11 urse/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG		08	88	87	496	71%
PG		-	30	56	34	100%

2.12 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	02
HRD programmes	07
Orientation programmes	03
Faculty exchange programme	04
Staff training conducted by the university	-
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	02
Others	The college has seen the 09 teaching and non teaching members on transfers strengthened college academically .

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	04	02	10
Technical Staff	02	02	----	01

## Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC(if any at department level) in Sensitizing/Promoting Research Climate in the institution

- 1) Motivated the teachers towards the academic development and guided them to send the UGC minor and major project proposals.
- 2) Young teachers are encouraged to register for Ph.D programme.
- 3) Some departments are offering research supervision and some more departments have applied to the affiliated university for recognition of research supervisors.
- 4) Promoting college level projects.
- 5) Involving student in doing study projects

3.2 Details Regarding Major Projects : Nil

	Completed	Ongoing	Sanctioned	Submitted
Number		-	-	
	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	01
<b>Outlay in Rs. Lakhs</b>	-	<b>1.25,000</b>	<b>1,80,000</b>	

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>26</b>	<b>83</b>	<b>State level - 32</b>
<b>Non-Peer Review Journals</b>	<b>10</b>	<b>06</b>	----
<b>e-Journals</b>			
<b>Conference proceedings</b>			

3.5 Details on Impact factor of publications:

Range	Between 4-9
Average	
D K Govt. College for Women [A], Nellore AQAR 2016-17	Page 10

h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	<b>2016-17</b>	<b>UGC</b>	<b>1,80,000</b>	<b>1,25,000</b>
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	<b>2016-17</b>	<b>DRC</b>	<b>10,000</b>	<b>10,000</b>
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published

<b>I. With ISBN No.</b>	<b>02</b>
<b>II. Chapters in Edited Books</b>	<b>04</b>
<b>III. Without ISBN No</b>	

3.8 No. of University Departments receiving funds from

UGC-SAP	-
CAS	-
DST-FIST	-
DPE	-
DBT Scheme/funds	-

3.9 For colleges

Autonomy	√
CPE	√
D K Govt. College for Women [A], Nellore AQAR 2016-17	
Page 11	

DBT Star Scheme

No

INSPIRE

√

CE

No

Any Other (specify)

3.10 Revenue generated through consultancy

-----

3.11 No. of conferences organized by the Institution/Department

Level	International	National	State	University	College
Number	----	01	01		03
Sponsoring agencies		UGC sponsored seminar by Dept. of Zoology	IQAC		DRC

3.12 No. of faculty served as experts, chairpersons or resource persons

- 1) 2 teachers are served as expert committee for KV schools and 2 are served as judges for state level INSPIRE exhibition. One of our English teacher acted as resource person at Jawahar Navodaya training sessions and also she conducted sessions in JNTU, Kakinada..

3.13 No. of collaborations

International	-----
National	TISS by Govt. of AP
Any other	British council of India & AP.S.D.C

3.14 No. of linkages created during this year : 02

3.15 Total budget for research for current year in

Lakhs : From Funding agency	UGC
From Management of University/College	---
Total	Rs. 4, 25,000/-.

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	----
Commercialised	Applied	----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College/Department
----	----	-----	---	-----	---	-----

3.18 No. of faculty from the Institution/Department

who are Ph. D. Guides	03
students registered under them	07

3.19 No. of Ph.D. awarded by faculty from the Institution/Department : 01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
---	---	---	----

3.21 No. of students Participated in NSS events:

University level	State level	National level	International level
250	-----	----	----

3.22 No. of students participated in NCC events:

University level	State level	National level	International level
100	15	12	-----

### 3.23 No. of Awards won in NSS:

University level	State level	National level	International level
---	----	----	-----

### 3.24 No. of Awards won in NCC:

University level	State level	National level	International level
---	----	----	---

### 3.25 No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
---	26	04	08	-----

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- 1) Nutrition Week and Breast feeding week by dept. of Home science.
- 2) NSS one week social responsibility camp.
- 3) Consumer awareness program by Dept. of Commerce.
- 4) Women empowerment awareness programs.
- 5) Adult education literacy campaign.
- 6) Red ribbon club programmes.
- 7) Celebration of different days like National voter's day, world environment day, Sports day and etc..
- 8) Celebrated Aksharaabyasam in connection with Vasantha Panchami by NSS units.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.56 Acres	-----	Donated	24.56 Acres
Class rooms	40	----	Donated	40
Laboratories	20	-----	Donated	20
Seminar Halls	01	01	Donated	02

No. of important equipments purchased ( $\geq$   
1-0 lakh) during the current year.

-----

Value of the equipment purchased  
during the year (Rs. in Lakhs)

Others

Gym-01  
Playground of 5 Acres  
Open auditorium- 01  
Hostel blocks - 03

----

----

#### 4.2 Computerization of administration and library

Student admissions, Scholarships, Salary bills, Examination data and Administrative data are computerized, Library is under process of Automation.

#### 4.2 Library services at Department Level:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,000	2,30,000	1500	1,20,000	11,500	4,50,000
Reference Books	15,100	2,30,000	30	2000	15,130	2,32,000
e-Books	----	--	----	----	----	----
Journals	08	3000	--	----	08	3000
e-Journals	---	---	----	----	----	----
Digital Database	----	----	-----	----	-----	----
CD & Video	-----	-----	-----	----	----	-----
Others (specify)	-----	-----	-----	-----	-----	-----

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	126	03	10 Depts		JKC lab	02	22	04

Added	----	----	02	---	-	-	02	---
Total	126	03	12	-	-	02	24	04

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1) ICT facilities upgraded in all the departments.
- 2) Establishment of E-class room.
- 3) Computer and Internet access is made available to staff and students.
- 4) Non teaching staff are trained how to browse the internet through IQAC.

#### 4.6 Amount spent on maintenance in lakhs:

ICT	Rs. 35,00,000/- spent on equipment which is yet to be received from APTS.
Campus Infrastructure and facilities	Rs.. 15,00,000/- is going to be spent on building construction.
Equipments	-
Others	Rs. 93,84,000/- has received as the first installment under CPE scheme.
<b>Total</b>	<b>Rs. 1,43,84,000.</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC(IF ANY AT DEPARTMENT LEVEL) in enhancing awareness about Student Support Services

- 1) Orientation and awareness programmes on student support services available in the college level are arranged by IQAC.
- 2) Relevant records are maintained in the respective departments.

IQAC under the guidance of the principal regularly conducts a verification of the progress of the activities.

5.2 Efforts made by the Institution/Department for tracking the progression.

Regular review meetings conducted and feed back collection from students for every quarter.  
Observations and Rectifications on internal and External examinations etc.

5.3 (a) Total Number of students

UG		PG		Ph. D.		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Man	Women
---	867	---	48	----	07	180	240(open university)	1336	

(b) No. of students outside the state

03

(c) No. of international students

	In numbers
Men	----
Women	----
Total	--

d)

Last Year												This Year											
General		SC		ST		OBC		Physically Challenged		Total		General		SC		ST		OBC		Physically Challenged		Total	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
230		370		37		7		05		841		218		362		66		198		04		848	

(e)

Demand ratio	1 : 4
Dropout %	5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any) No. of students beneficiaries

- 1) Free coaching for entry into services by career guidance cell.
- 2) JKC and Skill development programs.
- 3) Coaching in Arithmetic aptitude, Reasoning and comm.. Skills, Groups etc.
- 4) TISS training classes through JKC.


#### 5.5 No. of students qualified in these examinations

NET	SET/STET	GATE	CAT	IAS/IPS	State PSC	UPSC	Others
--	04	---	----	-----	05	----	B. Ed-12 D.Sc- 08

#### 5.6 Details of student counselling and career guidance

- 1) Class counseling system followed.
- 2) Conducted training programmes by JKC.
- 3) Arts teachers extends free coaching to those who are appearing for Groups.
- 4) Students are counseled thru career guidance cell .
- 5) All subject teachers offers coaching for different PGCET examinations organized by different universities.

#### No. of students benefitted

136

#### 5.7 Details of campus placement

On campus		Off campus	
Number of Organsation Visited	Number of students participated	Numbers of students Placed	Number of students Placed
04	467	132	06

#### 5.8 Details of gender sensitization programmes.

Ours is a women college we have conducted many awareness programs thru women empowerment cell.

#### 5.8 Students Activities

##### No. of students participated in Sports, Games and other events.

State/ University level	24
National level	06

##### 5.9.1

##### No. of students participated in cultural events

State/ University level	--
National level	-
International level	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Sports :

State/ University level	11
National level	02
International level	-----

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from Institution/Department	-----	---
Financial support from government Financial support from other sources	643	Rs. 16,03,325/-
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives Fairs:

State/ University level	Yes
National level	Yes
International level	-

Student organised / initiatives Exhibition:

State/ University level	YES (Dept. of Home Science)
National level	-----
International level	-----

5.12 No. of social initiatives undertaken by the students

15 programs have organized through NSS, RRC and NCC units and 85 students were participated .

5.13 Major grievances of students (if any) redressed:

Need to construct a waiting room for students and toilets for women staff members . Continuous

Water facility .

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- To see that all women student especially from weaker sections of the society with a rural back up are empowered and to educate them about their right, equal opportunities in all aspects of life and to raise their level of aspirations and achievement.
- To Improve Vocational and employment related knowledge skills.
- To Inculcate the right attitude to accept any work to serve the society.
- To make the future mothers to realize the potentialities of their girl children and to support them in achieving their dreams.
- To make the community development of a good career with human values and ethics.

#### MISSION of the Institution.

To develop and promote a bank of human talent in diversified fields in strict conformity with secular values that would become an investment for a prosperous society. The truths that are common to all religions are being taught to students to realize the importance of human values and also give priority to character building and value based education.

#### 6.3 Quality improvement strategies adopted by the Institution/Department for each of the following

##### 6.3.1 Curriculum Development

As the college got Autonomous status , BOS meetings for all subjects and revise the syllabus to meet the Global challenges. Analysis and implementation of all the stake holders. Inviting suggestions from academic peers and incorporating them in the curriculum.

##### 6.3.2 Teaching and Learning

Providing facilities to faculty and Students to use the ICT equipment.

Encouraging the staff to participate in various development programmes.

College is given more focus on student centric methodologies, peer learning and project based learning are encouraged and practiced.

##### 6.3.3 Examination and Evaluation

Conduct of continuous Internal assessment tests.

Conduct of additional classes where ever necessary as per the reviewed performance of the student.

Providing study material and reading material related competitive exams.

Transparency in evaluation methods.

Progressive performance records are maintained.

Innovative informal methods are used.

##### 6.3.4 Research and Development

- 1) Conduct of college level research projects by faculty.

- 2) Research is going with three departments.
- 3) Some more departments are applied for recognition as supervisors.
- 4) Encouraging PG students for out side research projects.
- 5) Promoting student study projects.
- 6) Seven Research scholars are working under the supervision of our faculty.
- 7) Two of our teachers are relieved in UGC FIP program.
- 8) Dr. K. Padmaja and Dr. G. Varalakshmi are recognized as research supervisors for M.. Phil and Ph.D programs.
- 9) Ms. N. Lalitha , research scholar of Dr. Y. Dayakar Reader in Zoology who formerly worked with us , was awarded Ph.D from S.V. University in 2016-17.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Awareness programmes on optimal utilization of learning resources in general and departmental libraries.
- 2) Enrichment of Infrastructure and learning resources.
- 3) Departments are encouraged to use ICT and maintain a Data base of the lessons.

#### 6.3.6 Human Resource Management

- 1) Constitution of different academic administrative committees
- 2) Conducted periodical meetings with all committees.
- 3) Students are also the part of the committees.
- 4) Teaching and non-teaching apart from their primary duties are look after academic and administrative matters in the college

#### 6.3.7 Faculty and Staff recruitment

Staff are recruited by the Government if there is a vacancy it is engaged on temporary basis .

#### 6.3.8 Industry Interaction / Collaboration

Industries are invited to interact with students through no formal collaborations are in place Aqua power industries are approached for training and placement .Field visits to nearest industries.

#### 6.3.9 Admission of Students

Allotment of seats in UG based on the merit secured in Intermediate. PG seats are filled through PGCET conducted by the Affiliated University.

#### 6.4 Welfare schemes for

Teaching	-
Non Teaching	-
Students	Scholarships from the Govt. and welfare funds of the college and some of the NGO organizations come forward to help the poor students by paying their fee and etc.

#### 6.5 Total corpus fund generated

NO

#### 6.6 Whether annual financial audit has been done

Yes

#### 6.5 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes	CCE,AP	Yes	IQAC & Finance committee
Academic	Yes	CCE,AP	Yes	IQAC & Finance committee
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes
For PG Programmes	Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Conduct of internal assessment for 30 marks and external assessment for 70 marks.  
Instant examination provision is given to the final year students who has backlog of one or two subjects from 1 to vi semesters. The internal assessment can be done in the areas like assignments, Quiz, Student seminars etc. The aggregate percentage of pass is 40% i.e a student has to score 40 marks in each subject which is for 100 marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

College has declared Autonomous status by UGC in the year 2016, based on the parent university rules the college has established different wings of the Autonomous body and framing of Syllabi in Autonomous. External examinations are for 70 marks and internal assessment is for 30 marks, Where as for the foundation courses internal is for 10 marks and external is for 40 marks.

6.11 Activities and support from the Alumni Association

Alumni association meet two days on the visit of Autonomous peer committee and supported bright students with financial aid.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher association meets are conducted. The parent teacher association help the institute to the best of their ability

#### 6.13 Development programmes for support staff

Periodic training, FIP and other UGC supported programmes .  
Non-teaching staff are encouraged to acquire additional qualifications  
OD permissions given for those attending to Seminars and conferences, etc.

#### 6.14 Initiatives taken by the Institution/Department to make the campus eco-friendly

Regular plantation drives are taken by the NSS & Eco club .Every Saturday one hour is meant for campus cleaning. Maintenance of greenery and cleanliness in the premises of the college and hostels.

### Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Adopted the mechanism of Internal quality audits.
- 2) Students are encouraged to face the job interviews and to do part time jobs after college hours with respect to the scheme “EARN WHILE LEARN”.
- 3) Plantation by NSS units.
- 4) Under the guidance of HRD **Swatcha Bharat** on every Saturday for an hour.
- 5) Awareness on self defence by NSS units..
- 6) Aksharaabyasam to poor children on vasantha panchami .
- 7) Awareness programmes through Women Empowerment Cell .
- 8) Conduct of Assembly everyday by **9:50am** and discuss the current developments.
- 9) Different days celebrations by the departments, like Indian Mathematics day on Dec-22 etc.

### Best practices :

#### 1) **TITLE : Maintenance of the Hostel by students :**

Objective of the practice

1. To minimize the Expenditure on overheads.
2. To develop managerial skills among the students.
3. To improve self discipline among the students.
4. To inculcate cooperation and coordination among the inmates.
5. To encourage dignity of labour culture.

#### 2) **The Context :**

Maintenance of hostel mess by students on dividing system with no loss and no gain basis. Mess maintenance has done by the student representatives.

### 3) **The Practice :**

There are 520 students are residing in the attached hostel in the college campus. The total maintenance of the mess being look after by the students. There is no compromise on quality and quantity as the mess is being run on no gain and no loss basis. The issue of provisions and maintaining the menu with majority opinion of the students, distribution of snacks, serving the breakfast, lunch and dinner in rotation turns. As there are no servers in the mess the students will serve the food in a rotating turns. Each student will nearly got two or three duties in a year. Hence the students are happy to share the responsibility and there is lot of variation in the mess bill.

### 4) **Evidence of success :**

The students are developing managerial skills which will be very much useful to them. In future to maintain their houses as home ministers. The practice is we appreciated by all the officials of government and universities. All the officials appreciated the management of the college for running the hostel in an unique way.

**Other Best practices follows by the college:**

#### **Use of "YOU TUBE' as teaching tool**

- As the U.G.C has banned dissection in Zoology labs, the faculty of zoology Department are giving practical training to the students by using YouTube videos, Which are very much useful. Not only by the Zoology department, but also most of the departments in the college are also following this practice by using you tube video for giving extra coaching and creating awareness in the recent trends in the their concern subject.

#### **Each one –Teach one**

- All the students are encouraged environment to educate one illiterate under this practice .Students are advised to identify one illiterate person in their surrounding area and train them to read and write .Each student is expected to train at least one person in a year.

#### **Presentation of Saplings.**

- Usually in all special occasions it is our custom to present flower bouquets to the invited guests,which are usually being wasted immediately after the function.Hence the college started a unique practice of presenting a sapling in the place of bouquet ,through which tree plantation is being encouraged. This practice is being appreciated by each and every guest who visiting the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year .

- 1) As per the suggestions of the staff council creative measures were initiated to improve the quality of teaching and learning process.
- 2) Continued UGC innovative programmes.
- 3) Remedial coaching to backlog students in year end examinations.
- 4) The academic performance of the SC,ST students was significantly enhanced.
- 5) Conducted DRC seminars, Guest lectures, Workshops with UGC funds.
- 6) Conducted Academic council and BOS meetings of all subjects for the year.
- 7) Send the proposals to release of Autonomous funds and to nominate Governing body members.
- 8) Constitution of Autonomous Examination cell and finance committee.
- 9) Conducted internal examinations in a centralized manner semester end examinations as per the schedule .
- 10) Conducted Practical examinations as per the schedule given by the V.S .University, Nellore.

7.3 Give two Best Practices of the Institution/Department (*Annexure 'II'*)

- 1) Student Managed Attached hostel.
- 2) Class counseling system.
- 3) Each one –Teach one by NSS.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- 1) Plantation of trees by NSS in connection with Haritaandrapradesh.
- 2) Awareness programmes on Environment pollution and protection by NSS and **Eco club**.

7.5 Whether environmental audit was conducted? Yes/ No

**No**

7.6Any other relevant information the Institution/Department wishes to add. (for example SWOT Analysis)

- 1) The only Govt. college in the district which has Autonomous and CPE status .
- 2)The college has been identified one among colleges at National level by UGC and MHRD to upgrade the status of the college under RUSA.
- 3) The college got selected to NIRF ranking for second track .

**8.Plans of Institution/Department for next year :**

- 1) As the institution of Higher learning the College always try to pass on some great values by setting the everyday management of college as a model to the youngsters so that they progress into responsible citizens of our Nation.
- 2) Infrastructure development and planning to establish virtual and digital class rooms.
- 3) To introduce some new courses that are related to current needs of the society.

- 4) Improvement in ICT learning and Teaching.
- 5) Enhancement of student support services NCC, NSS, Grievances and Red Ribbon cell etc.
- 6) Developing the activities to protect the environment.
- 7) Reforms in Autonomous examination system and try to implement Moderation by grafting for the benefit of the students.
- 8) Planning to conduct some Add on courses like Tally, Fashion designing and etc.
- 9) Developing the activities for women Empowerment Improving the activities of Career guidance cell and Placement Cell (JKC) to get better opportunities for selections.
- 10) Full-fledged library with Automation.
- 11) Introducing inter disciplinary programs with respect to CBCS which has global importance.
- 12) Enhanced knowledge of teachers through faculty forum and by conducting some workshops, seminars and etc.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\*\*\*