



## **D. K. GOVERNMENT COLLEGE FOR WOMEN**

**Nellore, Andhra Pradesh- 524003**

**Autonomous College, College with Potential for Excellence**

**Re-accredited with "A" Grade by NAAC**



### **Certificate**

This is to certify that the following data provided includes  
Academic Council Meeting Minutes for the academic year 2019-20.



**PRINCIPAL**

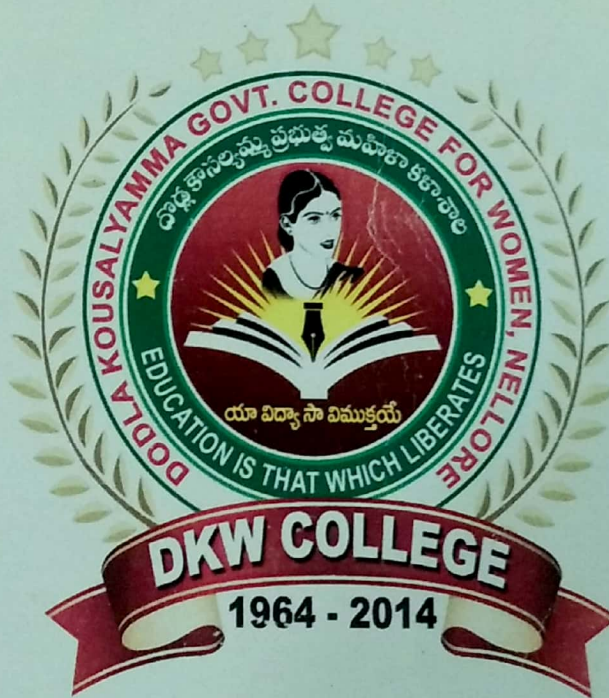
Principal

D.K.Govt. College for Women (A)  
NELLORE.

**D. K. GOVERNMENT COLLEGE FOR WOMEN  
(AUTONOMOUS)**

**NELLORE - 524 003**  
**SPSR Nellore District, Andhra Pradesh.**

**Autonomous College with NAAC 'A' Grade and  
Potential for Excellence**



**Agenda with Notes & Resolutions**

**for**

**“Academic Council Meeting” 2019-2020.**



**D.K. Govt. College for Women(Autonomous), Nellore**  
**Academic Council Meeting 4: 04-07-2019**

**Constitution of Academic Council:**

As per the Guidelines for Autonomous colleges given by the UGC on 30-01-2019 the Academic Council for **D. K. Government College for women Autonomous** is reconstituted comprising the following members for the years 2019-2020. The fourth meeting is conducted on 04.07.2019 at 3.00 P.M. in the Virtual Class-2.

**Chair Person:**

1. Dr. Ch .Masthanaiah, M.Com. M.Phil, Ph.D.

Principal

**All Heads of the Departments in the College**

Sl. No.	Name	Department Head	Mobile Number
1.	Dr. K. Padmaja, M.A., M.Phil., Ph.D.	English	9502455588
2.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	Telugu	9441540317
3.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	I/C of Hindi	9440403301
4.	Dr. Md. Mahboob, M.A., M.Phil., Ph.D.	Urdu	9849097916
5.	Ms. S. Fathimunnisa Begum, M.A.	History	9440263683
6.	Ms. S. Fathimunnisa Begum M.A.	I/C of Economics	9440263683
7.	Sri. Joji Kamatham, M.A., M.Ed.	Political Science	9618891779
8.	Sri. Sk. Nagur Saheb, M.Com., B.Ed.	Commerce	9705189228
9.	Dr.K.Suvarna, M.Sc., Ph.D	Mathematics	9985039953
10.	Dr. G. Varalakshmi, M.Sc., Ph.D.	Statistics	9290105140
11.	Dr. V. Guru Charan Das, M.Sc., M.Phil., Ph.D.	Chemistry	9490176534
12.	Sri. B.Rajeswara Reddy, M.Sc., M.Phil.	Physics	8919222514

13.	Dr. P. Victoria Rani , M.Sc., Ph.D.	Botany	9494492589
14.	Dr. P. Victoria Rani , M.Sc., Ph.D.	I/C of Microbiology	9494492589
15.	Smt.. K. Sai Sudha, M.Sc.	Biotechnology	9493128470
16.	Smt. T. Sri Ranjani, M.Sc., M.Phil.	Zoology	9490279458
17.	Smt. B. Vidyullatha, M.Tech.,	Computer Science	9849073645
18.	Lt.Dr. C. Kala Priya, M.Sc., Ph.D.	Home Science	9290715595

Senior Lecturers Representing different categories

1. Lt. Dr. C. Kala Priya, Lecturer in Home Science, N.C.C.A.N.O.
2. Dr. S. Divija Devi, Lecturer in Telugu ( NSS officer)
3. Dr. P. Victoria Rani , Lecturer in Botany ,M.Sc., Ph.D. (Women Empowerment cell)
4. Sri. B.Rajeswara Reddy, Lecturer in Physics, M.Sc., M.Phil. (Student Biometric)

Experts from outside the College:

1. Sri Dodla Sesha Reddy, Chairman, Dodla Dairy, Nellore. Mobile: 09849982478 ( Expert from outside college representing the field of Industry)
2. Dr. V. Krishna Kumar, Retired Principal, Flat No. 201, AK Nagar, Current Office Centre, Nellore. Mobile 9849562910 (Expert from outside college representing the field of Education)
3. Dr. S. Chaitanya MD, Gynecology, Sri Chaitanya Hospital, Nellore, Mobile: 9440709249 (Expert from outside college representing the field of Medicine)
4. Sri. Sri Hari Reddy, Chartered Accountant, Vijaya Mahal Centre, Nellore, Mobile: 9246825663 (Expert from outside college representing the field of Trade and Commerce)



**University Nominees:**

**Dr. Ande Prasad, M.Sc., M.Phil., M.Tech., Ph. D**

Registrar  
Vikrama Simhapuri University, Nellore.  
8186946021, 9885934309

**Dr.G.Vijay Anand, M.Sc., Ph. D.**

Dean, CDC  
University College of Arts & Sciences,  
Vikrama Simhapuri University, Nellore.  
919701661371

**Prof.K.V.S.N.Jawahar Babu, M.Sc., M.Phil., Ph. D.**

Principal,  
University College of Arts & Sciences,  
Vikrama Simhapuri University,  
Nellore.  
919440494141

**Member Secretary:**

**Dr. G.Varalakshmi, M.Sc., Ph.D.**

Faculty  
Nominated by the Principal

Principal & Chairman  
Academic Council  
D. K Govt. College for Women (A),  
Nellore

**ACADEMIC COUNCIL: As per the UGC guidelines dated 30-01-2019**

**COMPOSITION OF ACADEMIC COUNCIL:**

1. The Principal (Chairman)
2. All the Heads of Departments in the college
3. Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body.
5. Three nominees of the university not less than Professors.
6. A faculty member nominated by the Principal (Member Secretary).

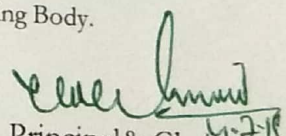
**Term:** The term of the nominated members shall be three years.

**Meetings:** Academic Council shall meet at least twice a year.

**Functions of the Academic Council:**

The Academic Council shall have powers to:

- (a) Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- (b) Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
- (c) Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- (d) Recommend to the Governing Body proposals for institution of new programmes of study.
- (e) Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- (f) Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- (g) Perform such other functions as may be assigned by the Governing Body.

  
Principal & Chairman  
Academic Council  
D. K Govt. College for Women (A)  
Nellore

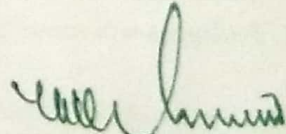


**D. K. Govt. College for Women (Autonomous), Nellore**  
**Academic Council Meeting 4**  
**2019-20**

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**AGENDA**

- Item No. 1 Approval of ATR on the resolutions of previous AC Meeting
- Item No. 2 Implementation of Autonomous Status for UG Courses .
- Item No. 3 Approval of Proposals of the concerned Boards of Studies.
- Item No. 4 Introduction and approval of certificate courses for I year and II year students is Mandatory.
- Item No. 5 Case Studies for HVPE, Leadership skills and Project work for Environmental Studies in FC Courses
- Item No. 6 Application and implementation of CBCS as per the norms of the University
- Item No. 7 Approval of Academic Calendar and also all Departmental action plans 2019-20
- Item No. 8 Approval of project as assessment in Cluster External assessment.
- Item No. 9 Approval of Telugu medium in FC courses for B.A. & B.Sc Telugu medium.
- Item No. 10 Approval of additional credits for extracurricular activities
- Item No. 11 Rules on attendance requirements.
- Item No. 12 Conduct of examinations and weightage of internal examinations
- Item No. 13 Computation of Grades
- Item No. 14 Proposal for moderation with grafting of marks
- Item No. 15 Approval of expenditure on BOS & AC meeting and remuneration paid by COE
- Item No. 16 Approval of college and library timings
- Item No. 17 Approval for reconstitution of Autonomy statutory bodies
- Item No. 18 Introduction of new courses-B.Com Professional, B.A Special English, Biotechnology Biochemistry Zoology (BBZ)
- Item No. 19 Approval of Research Policy
- Item No. 20 Approval of Policy on Student Induction Programme
- Item No 21: COE honorarium of Rs. 8000/- to be approved in AC

  
Principal & Chairman 4.2.19  
Academic Council

D. K Govt. College for Women (A)  
Nellore

## DISCUSSION NOTES FOR AGENDA

### Agenda Item 1: Approval of ATR on the resolutions of previous AC Meeting

#### Annexure 1

### Agenda Item No: 2: Implementation of Autonomous status to the Existing UG courses:

The U.G.C. declared Autonomous status to the college from the Academic year 2016. So the college has constituted various Academic and Administrative bodies such as Governing Body, Academic Council, Finance Committee, Controller of Examinations that are needed for the smooth functioning of Autonomy. As per the guidelines of the U.G.C. the college seeks the approval of the Academic Council for the implementation of the Autonomy in all the existing UG Courses for the fourth Academic year 2019-20. Hence the matter is placed before the committee for approval.

### Agenda Item 3: Approval of the syllabus of different Boards of Studies

Eighteen Boards of Studies for various subjects which were constituted as per the XII Plan guidelines of the UGC, met on various dates from 18-03-2019 to 02-04-2019 and approved the newly framed syllabus with permitted 20% of modifications for the three years of UG courses along with panel of Paper Setters and Examiners. *The same are placed for approval* The Principal on the recommendation of the Chairpersons as approved by the respective Boards of Studies places before the council, the syllabus for various subjects in the three year degree courses offered by the college for its consideration and approval.

2.a. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. K. Padmaja**, Head of the **Dept. Of English**.

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in English for General English, Communicative English and Foundation Course

**Dr. K. Padmaja** will move the matter. **Annexure 2**

2.b The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. K. Karuna Sree**, Head of the **Dept. Of Telugu**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in General Telugu, Special Telugu and Foundation course in HVPE and Leadership education



**Dr. K. Karuna Sree** will move the matter **Annexure 3**

2.c The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. K. Karuna Sree, I/C of the Dept. Of Hindi**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Hindi

**Dr. K. Karuna Sree** will move the matter **Annexure 4**

2.d. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. Md. Mahboob, Head of the Dept. Of Urdu**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Urdu

**Dr. Md. Mahboob** will move the matter **Annexure 5**

2.e. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**S. Fathimunnisa Begum, Head of the Dept. Of History**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in History

**S. Fathimunnisa Begum**, will move the matter **Annexure 6**

2.f. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**S. Fathimunnisa Begum I/C Head of the Dept. Of Economics**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Economics

**S. Fathimunnisa Begum**, will move the matter **Annexure 7**

2.g. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Sri. K. Joji, Head of the Dept. Of Political Science**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Political Science

**Sri. K. Joji**, will move the matter **Annexure 8**

2.h. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Sri. Sk. Nagur Saheb, Head of the Dept. Of Commerce**

- (a) Syllabus
- (b) Model Papers

(c) Scheme of Valuation in Commerce and FC in Entrepreneurship

**Sri. Sk. Nagur Saheb** will move the matter. **Annexure 9**

2.i. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. P. Victoria Rani**, Head of the **Dept. Of Botany**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Botany

**Dr. P. Victoria Rani** will move the matter. **Annexure 10**

2.j. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Smt. T. Sri Ranjani**, Head of the **Dept. Of Zoology**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Zoology

**Smt. T. Sri Ranjani**, will move the matter. **Annexure 11**

2.k. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Smt. T. Sri Ranjani**, Head of the **Dept. Of Zoology**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Embedded Course in Aqua Culture Technology

**Smt. T. Sri Ranjani**, will move the matter. **Annexure 11**

2.L. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Sri. B. Rajeswar Reddy**, Head of the **Dept. Of Physics**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Physics and Renewable energy sources

**Sri. B. Rajeswar Reddy** will move the matter. **Annexure 12**

2.M. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. V. Guru Charan Das**, Head of the **Dept. Of Chemistry**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Chemistry and FC in Environmental Science

**Dr. V. Gurucharan Das** will move the matter. **Annexure 13**



2.N. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. K.Suvarna**, Head of the **Dept. Of Mathematics**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Mathematics and FC in Analytical skills

**Dr. K.Suvarna**, will move the matter. **Annexure 14**

2.O. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. G. Varalakshmi**, Head of the **Dept. Of Statistics**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Statistics

**Dr. G. Varalakshmi**, will move the matter. **Annexure 15**

2.P The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Ms. K. Sai Sudha**, Head of the **Dept. of Biotechnology**,

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Biotechnology

**Ms. K. Sai Sudha**, will move the matter. **Annexure 16**

2.Q. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. P. Victoria Rani**, I/C of the **Dept. of Microbiology**,

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Microbiology

**Dr. P. Victoria Rani**, will move the matter. **Annexure 17**

2. R. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**Dr. C. Kalapriya**, Head of the **Dept. of Home Science**

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in **Home Science**

**Dr. C. Kalapriya**, will move the matter. **Annexure 18**

2.S. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

**B.Vidyullatha** Head of the **Dept. Of Computer Science**

- (a) Syllabus
- (b) Model Papers

(c) Scheme of Valuation in Computer Science and FC in ICT  
B.Vidyullatha, will move the matter. **Annexure 19**

**Agenda Item No.4: Introduction of certificate courses.**

The following certificate courses are introduced in the Departments.

1. Foundation course in English writing skills (English)
2. Creative Writing in Telugu (Telugu)
3. Tourism and Travel Management (History)
4. Women Entrepreneurship and Small Business Development (Economics)
5. Women Law and Indian Penal Code (Political Science)
6. Financial Accounting in Excel (Commerce)
7. Ornamental Fish Rearing (Zoology)
8. Molecular Diagnostics (Bio Technology)
9. Organic Farming, Nursery Management and Terrace Gardening (Botany)
10. Clinical Laboratory Test – Career Oriented course Cosmetic Chemistry (Chemistry)
11. Quantitative Aptitude and Reasoning (Mathematics)
12. Desk Top Publishing (DTP) (Computer Science)
13. MS Excel and Statistical Package for Social Sciences (Statistics)
14. Dress Designing and Tailoring (Home Science)
15. Digital Photography (Physics)

*The proposal is placed for approval*

**Agenda Item No.5: Case Studies for HVPE, Leadership skills and Project work for Environmental Studies in FC Courses as part of evaluation of the student performance.**

It is proposed to introduce Case Studies for HVPE, Leadership skills and Project work for Environmental Studies in FC Courses. *The proposal is placed for approval*

**Agenda Item No 6: Implementation of CBCS as per the norms of the University**

It is informed that college implements CBCS pattern for the Autonomous batch of students also following the norms of the Affiliated University in core subjects, languages and foundation courses. It is informed that General electives and Cluster Electives are also offered in Semester 6 following the APSCHE norms.

**Agenda Item No 7: Approval of Academic Calendar and also Action plan of the departments for the Academic Year 2019-20**

The college academic calendar marking schedule for the teaching and examination activities including the internal assessment schedules and vacations is planned and prepared. The college also follows the APSCHE directive that all institutions of Higher Education in the State have to follow the common closing and reopening dates.



Department action plan is prepared by every department according to the format given by CCE. *The proposal is placed for approval (Annexure 20)*

**Agenda Item No 8: Approval of project as assessment in cluster external assessment**

The UGC has given an advisory, which the APSCHE also has considered, that the students should be exposed to practical learning experiences and these experiences should also be assessed alternatively and not through written examination. Following the same advisory, it is proposed to introduce project as one paper in the cluster and the assessment of project is done objectively by an external examiner. There shall be basic research methodology which will be assessed internally for 30 marks while project report is assessed for 50 marks and 20 marks are allotted for the Viva Voce.

*The proposal is placed for approval*

**Agenda Item No 9 : Approval of Telugu medium in FC courses for B.A. & B. Sc Telugu medium.**

It is proposed that B.A and B.Sc Telugu medium students may be given the option to write, foundation Course exams in Telugu Medium and it will be continued as approved in the previous meeting since they are doing their complete programme in Telugu medium.

*The Proposal is placed for Approval .*

**Agenda Item No 10: Proposal for award of additional credits for**

**a) sports achievements b)extra Curricular activities and c) attendance.**

To motivate, encourage and reward student participation in sports, extra-curricular activities, and to make them regular in their attendance to classes, it is proposed to award additional credits.

- a) To award credits for active participation in **sports and games**
  - i) To award 1 credit for **winners at Inter University, State level**
  - ii) To award 2 credits at **national level**
- b) To award credits for extracurricular activities: for participation during the complete assigned period.
  - i) To award 1 credit for participation in **NCC**.
  - ii) To award 1 credit for participation in **NSS**.
  - iii) To award 1 credit for participation in **YRC**
  - iv) To award 1 credit for 100 hours **community service** ( Swachha Bharath/ Kishori Balika Vikasam) (certificate by a recognised trust or NGO).

To ratify the additional credits given for outstanding performance in sports, extracurricular activities like NCC, NSS, YRC, Community service.

*The proposal is placed for approval*

#### **Agenda Item No 11: Rules on Attendance requirements**

Regular attendance to classes improves the learning achievement among students and instills a sense of discipline as well. However as there will be students with genuine health and other such problematic issues a set of rules is proposed with reference to student attendance. Minimum attendance for a semester is placed at 75% which will be 67 days of the total number of 90 teaching days per semester.

Condonation fee will be collected Rs.30/- per day in the range of 40-75% shortage of attendance

*The proposal is placed for approval*

#### **Agenda Item No 12: Conduct of examinations and weightages of internal and external:**

The Examination Cell which is constituted following the XII Plan Guidelines of the U.G.C., with one Controller of Examinations and two Assistant Controllers of Examinations, proposes to conduct examinations for the students of all the three years.

- ✓ In various Boards of Studies the allotment of External and Internal Assessment for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> semesters is proposed to be 70% External and 30% Internal and for 5<sup>th</sup> and 6<sup>th</sup> semester it is proposed to be 60% External and 40% Internal this *proposal is placed for approval.*
- ✓ The Examination notification period is proposed for 40 or 45 days before the commencement of external examination. *The proposal is placed for approval.*
- ✓ Two Internal tests (Written test and Co-curricular Activities like assignments/ seminar /Group discussion/ compulsory group project in one semester of the year) are proposed considering the **best of the two Internals** for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Semesters. *The proposal is placed for approval.*
- ✓ Two internal tests (Written test and co-curricular activities like assignments/ seminar/ project/ compulsory group project in one semester of the year) are proposed considering the **cumulative of the two internal exams** for 5<sup>th</sup> and 6<sup>th</sup> semesters. *The proposal is placed for approval.*
- ✓ Based on the positive outcome of open book examination for internal assessment conducted on pilot basis in the year 2018-19, it is proposed to conduct open book examination in semester 4 in the subjects of Biotechnology, Microbiology, Aquaculture, Home Science and Urdu as the student strength would be limited and providing text books could be planned.

*The proposal is placed for approval.(to be discussed)*



- ✓ Proposed to conduct an additional exam within four days after the second internal exam for the absentees (who had to miss the exam due to ill health or unforeseen conditions in family) in internal exams. Individual teachers will conduct the exam with the approval and under the supervision of the Principal. *The proposal is placed for approval.*
- ✓ Following the guidelines of CBCS, 40% is considered as minimum pass percentage in External evaluation and this is *placed for approval.*
- ✓ Evaluation scheme for Practical is proposed to be; (i) Internal evaluation for 50 marks in odd Semester and (ii) External evaluation for 50 marks in even Semester. *The matter is placed for approval*
- ✓ Special external examination will be conducted for the students who have to miss their examinations in order to attend important NCC, NSS, YRC, Sports and Cultural events. *The scheme is placed for approval*
- ✓ Instant examination will be conducted for final year regular students and for those students who failed in only two papers in any semester. (to be discussed) *The proposal is placed for approval.*
- ✓ *After completion of the course maximum of three attempts are permitted for the supplementary.* (to be discussed) *The proposal is placed for approval.*
- ✓ Detained students may pay the examination fee and may be allowed to continue the next semester. Otherwise they may rejoin the next year in the detained semester.( to be discussed). *The proposal is placed for approval.*
- ✓ In order to ensure fair conduct of examinations a team of observers is appointed by senior most faculties who are nominated by the committee constituted by the college. The team plays the role of internal squad in the conduct of internal as well as external examinations. If any case of any malpractice is identified, then the candidate is debarred from that paper and will be allowed to write other exams. The level of punishment will depend on the severity of malpractice which will be decided by the committee. *The proposal is placed for approval ( to be discussed)*
- ✓ Students representing National Sports and Games and who are selected for training in specialized institutions are allowed to write the examinations after the submission of attendance certificate from the respective body.

### **Agenda Item No 13: Computation of Grades**

Computation of grade per each semester is carried out following **SGPA** (Semester Grade Point Average) which is shown below.

Marks	Letter grade	Performance classification	Class
95-100	O	Outstanding	Distinction
85-94	E	Excellent	
75-84	A	Very good	
60-74	B	Good	First
50-59	C	Average	Second
40-49	D	Pass	Third
<40	F	Fail	Fail

Computation of grade will be carried out at the end of sixth semester, following the CGPA (Cumulative Grade Point Average) formula when the candidate gets through all the six semesters. A student is eligible for the award of a grade only when the student completes all the subjects within three more academic years after the completion of their programme.

CGPA	Classification
7.5 < CGPA <	A Grade
6.0 < CGPA <	B Grade
5.0 < CGPA <	C Grade
4.0 < CGPA <	D Grade
<4.0	Fail

#### Agenda Item No 14: Proposal for moderation with grafting of marks

There is no inbuilt provision of automatic moderation.

The moderation by grafting is considered two papers in which the pass percentage is less than 40 with a maximum of three marks for both papers.

Grafting is a procedure in which the individual who has got less marks than aggregate in one paper will be adjusted with a maximum of three marks from the high scored paper of that student. (Ex: for an MPC candidate, if she has failed with two marks in mathematics she will be benefited from the other subjects where she scored higher marks). Grafting allows transfer of marks from donor paper/s to make up the deficiency of marks in the failed paper/s. The first potential donor paper is that in which highest marks have been obtained. If other donor papers are required, those will be considered on the basis of descending order of marks. It is to be



noted that grafting will not change the aggregate marks obtained by the student. After the grafting, the failed paper will be marked as passed.

- a. The maximum number of marks that can be transferred from any donor paper is **three** marks only.
- b. Grafting procedure is limited to **two papers**.
- c. The transfer of the marks will be allowed **from theory to theory or practical to practical** papers.
- d. Grafting is allowed **within the parts** only:
  - i. Part-A = Languages.
  - ii. Part-B = Foundation Courses.
  - iii. Part-C = Subjects.

*The proposal is placed for approval*

#### **Agenda Item No 15: Approval of expenditure on BOS meets, AC meeting and remuneration paid by COE**

The following remuneration structure is proposed in connection with the conduct of AC meeting, BOS meetings and examinations.

##### **BOS meetings**

- ✓ Travel allowance( actual paid by the outstation visiting members)
- ✓ Sitting allowance of Rs.500/- per each external member
- ✓ Typing and printing costs to a maximum of Rs. 1000/-

##### **AC meetings**

- ✓ Travel allowance( actual paid by the outstation visiting members)
- ✓ Honorarium of Rs.1000/- per each external member

##### **Conduct of examinations:**

Fee structure for examinations

##### **Semester End**

- ✓ B.A- Rs.600/-
- ✓ B.Sc / B.Com- 700/-

##### **Supplementary**

- ✓ Single paper- Rs.200/-
- ✓ Two papers- Rs.350/-
- ✓ Three Papers- Rs.500/-
- ✓ Above three papers-Rs. 700/- ( BSC/BCOM)
- ✓ Above three papers- Rs.600/- ( BA)

**Revaluation Fees (Revaluation is permitted for only two papers)**

- ✓ Each paper- Rs.300/- (per each paper)

#### **Instant Examination fees**

- ✓ One paper –Rs.800/- (per each paper)
- ✓ Sitting allowance for each paper Rs 100/- ( Instant and Final revaluation)
- ✓ COE sitting Allowance- Rs 200/-

#### **Remuneration for paper setting**

- ✓ Setting- Rs. 300 /- per each set
- ✓ Key- Rs 100/- per each set
- ✓ Translation into Telugu- Rs. 100/- per set
- ✓ DTP Charges- Rs. 25/- per page ( maximum Rs 200/-)
- ✓ Postal charges for sending question paper maybe claimed

#### **Examination Remuneration**

- ✓ Chief Superintendent- Rs.300/-
- ✓ Observer - Rs. 150/-
- ✓ Invigilator - Rs. 130/-
- ✓ Clerk/Typist – Rs. 100/-
- ✓ Office Attender- Rs. 80/-
- ✓ Water Women / Attender- Rs.100/-
- ✓ Scribe for Blind/PH Candidate- Rs. 70
- ✓ TA or local allowance- Rs.200/-

#### **Evaluation charges**

- ✓ Rs.15/- per Script (60/70 marks)
- ✓ Rs.10/-per script ( practical )
- ✓ Rs.10/- per script ( 40/50 marks)
- ✓ Up to 5/- Scripts Rs 100/- minimum
- ✓ Bundle handling charges (COE)- Rs.40/-
- ✓ Bundle handling charges for Attender – Rs.20/-

#### **Scrutiny**

- ✓ Rs. 3/- per Script

*The proposal of payment structure is placed for approval (Annexure 20)*

#### **Agenda Item No.16: Approval of college and library timings**

- ✓ The college timings are from 10. 00 A.M to 5. P.M
- ✓ Classes run from 10-4 with a lunch break of one hour from 1.00 A.M to 2.P.M
- ✓ Library timings are from 9.00 A.M to 1. P.M and from 3.00 P.M to 5. P.M

*The matter is placed for approval*

#### **Agenda Item No.17: Approval for reconstitution of Autonomy statutory bodies.**

As the present Autonomy statutory bodies Academic Council, Boards of Studies, Finance Committee and Controller of examinations come to an end of their two year term on 15-7-2018 and it is reconstituted the new bodies following the latest guidelines of Autonomy issued by the UGC on 30-01-2019. *The proposal is placed for approval*



**Agenda Item No.18: Introduction of new courses-B.Com Professional, B.A Special English, Biotechnology Biochemistry Zoology (BBZ)**

- Societal need for the course and employability of the course
- Financial self sufficiency of the course
- Adequacy of the teaching staff

*The proposal is placed for approval*

**Agenda Item No.19: Approval of Research Policy.** A policy on Research environment that includes creation of funding and utilisation parameters is proposed. *The proposal is placed for approval*  
**Annexure 21** *The proposal is placed for approval*

**Agenda Item No.20: Approval of Policy on Student Induction Programme Annexure 22**

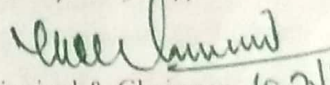
As per the UGC mandate the college has prepared a policy on student induction program by following the UGC guide on student Induction program.

*The proposal is placed for approval*

**Agenda Item No. 21 COE honorarium of Rs. 8000/-.**

To pay honorarium to the COE from the COE funds as autonomous funds are not yet received by the college so far .

*The proposal is placed for approval*

  
Principal & Chairman 4.2/3  
Academic Council

D. K. Govt. College for Women (A)  
Nellore.

**D.K GOVERNMENT COLLEGE FOR WOMEN(A),NELLORE**  
**ACADEMIC COUNCIL MEETING – 4**

**04-07-2019**

The academic council meeting for the academic year 2019-20 has taken place on 04-07-2019 at 3:00PM at virtual class room-2. The committee comprising University Nominees and experts from outside the college in various fields are present and discussed all the items in the Agenda.

The committee has passed the following resolutions unanimously.

1. Approval of ATR on the resolutions of previous AC meeting.

The committee resolved to approve the action Taken Report which is prepared based on the resolutions passed in the previous Academic council meeting held during the Academic year 2018-19.

2. Implementation of Autonomous status to the existing UG Courses.

The committee resolved to approve the implementation of the Autonomy for the existing UG courses for the fourth Academic year under the autonomous status as per the guidelines of the UGC and the same is recommended for the approval of GB.

3. Approval of the syllabus of different Board of studies.

The committee resolved to approve the syllabi of three year degree courses offered by the college and also recommended to GB for approval.

**Resolution No. 3.a.** On the basis of Resolution moved by **Dr. K. Padmaja**, The Chairperson board of studies in English the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in English for General English, Communicative English and Foundation Course for the three year U.G. degree . **Annexure 2**

**Resolution No. 3.b** On the basis of the resolution moved by **Dr. K. Karunasri**, Chairperson, Board of Studies in Telugu, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in General Telugu, Special Telugu and Foundation course in HVPE and Leadership education for the three year U.G. degree . **Annexure 3**

**Resolution No. 3.c** On the basis of the resolution moved by, Chairperson **Dr. K. Karunasri**, Board of Studies in Hindi, the Academic Council approved the ,

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Hindi for the three year U.G. degree . **Annexure 4**



**Resolution No. 3.d.** On the basis of the resolution moved by Dr. Md. Mehaboob, Chairperson, Board of Studies in Urdu, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Urdu for the three year U.G. degree . **Annexure 5**

**Resolution No. 3.e.** On the basis of the resolution moved by S. Fathumunusa Begum, Chairperson, Board of Studies in History, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in History for the three year U.G. degree Course. **Annexure 6**

**Resolution No. 3.f.** On the basis of the resolution moved by S. Fathumunusa Begum, Chairperson, Board of Studies in Economics, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Economics for the three year U.G. degree Course. **Annexure 7**

**Resolution No. 3.g.** On the basis of the resolution moved by Sri. K. Joji Chairperson, Board of Studies in Political Science, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Political Science for the three year U.G. degree Course. **Annexure 8**

**Resolution No. 3.h.** On the basis of the resolution moved by, Smt. M. Lakshmi Prasanna, Chairperson, Board of Studies in Commerce, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Commerce and FC in Entrepreneurship for the three year U.G. degree Course . **Annexure 9**

**Resolution No. 3.i.** On the basis of the resolution moved by, Dr. P. Victoria Rani, Chairperson, Board of Studies in Botany, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Botany for the three year U.G. degree Course. **Annexure 10**

**Resolution No. 3.j.** On the basis of the resolution moved by, Smt. T. Sri Ranjani Chairperson, Board of Studies in Zoology, the Academic Council approved the

- (d) Syllabus
- (e) Model Papers
- (f) Scheme of Valuation in Zoology for the three year U.G. degree Course . **Annexure 11**

**Resolution No. 3.k.** On the basis of the resolution moved by, Smt. T. Sri Ranjani Chairperson, Board of Studies in Zoology, the Academic Council approved the

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Embedded Course in Aqua Culture Technology for the three year U.G. degree Course. **Annexure 11**

**Resolution No. 3.L.** On the basis of the resolution moved by, **Sri. B. Rajeswar Reddy**, Chairperson, Board of Studies in **Physics**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Physics and Renewable energy sources for the three year U.G. degree Course. **Annexure 12**

**Resolution No. 3.M.** On the basis of the resolution moved by, **Dr. V. Guru Charan Das**, Chairperson, Board of Studies in **Chemistry**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Chemistry and FC in Environmental Science for the three year U.G. degree Course. **Annexure 13**

**Resolution No. 3.N.** On the basis of the resolution moved by, **Dr. K. Suvarna**, Chairperson, Board of Studies in **Mathematics**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Mathematics and FC in Analytical skills for the three year U.G. degree Course. **Annexure 14**

**Resolution No. 3.O.** On the basis of the resolution moved by, **Dr. G. Varalakshmi**, Chairperson, Board of Studies in **Statistics**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Statistics for the three year U.G. degree Course **Annexure 15**

**Resolution No. 3.P** On the basis of the resolution moved by, **Ms. K. Sai Sudha**, Chairperson, Board of Studies in **Biotechnology**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Biotechnology for the three year U.G. degree Course. **Annexure 16**

**Resolution No. 3.Q.** On the basis of the resolution moved by, **Dr. P. Victoria Rani**, Chairperson, Board of Studies in **Microbiology**, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Microbiology for the three year U.G. degree Course. **Annexure 17**

**Resolution No. 3.R.** On the basis of the resolution moved by, **Dr. C. Kalapriya**, Chairperson, Board of Studies in **Home Science**, the Academic Council approved the

(d) Syllabus

(e) Model Papers

(f) Scheme of Valuation in **Home Science** for the three year U.G. degree Course. **Annexure 18**



Resolution No. 3.S. On the basis of the resolution moved by, Smt.B.Vidyullatha , Chairperson , Board of Studies in Computer Science, the Academic Council approved the

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Computer Science and FC in ICT for the three year U.G. degree Course. Annexure 19

4. Introduction and approval of certificate courses for I year students is mandatory.

The committee resolved to approve the introduction of certificate courses as mandatory for I year degree students.

It is also resolved to approve that every student should complete at least one certificate course; the admission of students is purely on merit basis and the student strength for each certificate course is limited to 30-40. The same is recommended to GB for approval.

5. Case studies for HVPE, Leadership skills and project work for environmental studies in FC courses as a part of evaluation of the student performance.

The committee resolved to approve the introduction of case studies incidental cases/ situational cases for HVPE, leadership skills and project work for Environmental Studies in FC courses as a part of internal evaluation. The same is recommended for the approval of GB.

6. Implementation of CBCS as per the norms of the University.

It is resolved to approve the implementation of CBCS as per the norms of the university in core subjects, languages and FC courses by the committee.

The committee also resolved to offer General electives and cluster electives in semester-VI following APSCHE norms. The same is recommended for the approval of GB.

7. Approval of Academic Calendar and Action Plan of the departments for the Academic year 2019-20.

- The committee resolved to approve the Academic Calendar and Action Plans of all the departments for the Academic year 2019-20.
- The committee also suggested ending the Academic year by 31<sup>st</sup> March. The same is recommended to GB for approval.

8. Approval of project as assessment in cluster external assessment.

The committee resolved to approve the project as assessment in cluster external assessment with basic research methodology which will be assessed internally for 30 marks while project is assessed for 50 marks in which 20 marks are allotted for the Viva Voce and the same is recommended to GB for approval.

9. Approval of Telugu Medium in FC courses for B. A. and B. Sc. Telugu Medium.

- The committee resolved to approve the option of writing the Foundation Courses in Telugu Medium like the previous year and recommended to GB for approval.



- Resolved to approve writing of the entire answer script in the same language. The same is recommended to GB for approval.

10. Proposal for award of additional credits for

- Sports achievements
  - Extracurricular activities
  - Attendance
  - Certificate courses
    - Resolved to approve the award of 1 credit for winners at inter university, state level, 2 credits at nationals.
    - Resolved to approve the award of 1 credit for participation in NCC, 1 credit in NSS participation, 1 credit for participation in YRC, 1 credit for 100 hours community service (Swachhha Bharat/Kishori Balika Vikasam certificate by a recognized trust or NGO); 1 credit for state level achievement in literary and cultural activities.
    - Resolved to approve the award of 1 credit for attendance between 80-90% above through the 6 semesters.
    - Resolved to approve the award of 2 additional credits for one certificate course and all the credits to be awarded are given at the time of completion of courses.
- All the above proposals are recommended to GB for approval.

11. Rules on attendance requirements.

- The committee resolved to approve the minimum attendance for a semester is 75% which will be 67 days of the total no. of teaching days per semester.
- Resolved to approve the collection of condonation fee according to the following slab for the students who are in the range of 60-75% in attendance.
- Resolved to collect Rs. 300/- in the range of 70-74.9% in attendance.
- Resolved to collect Rs. 400/- in the range of 60-69.9% in attendance.

12. Conduct of examinations and weightages of internal and external assessment.

- The committee resolved to approve the allotment of external and internal assessment for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> semesters to be 70% and 30% respectively.
- Resolved to approve the allotment of external and internal assessment for 5<sup>th</sup> and 6<sup>th</sup> semesters to be 60% and 40% respectively.
- Resolved to approve the display of examination notification before 40 to 45 days before the commencement of external examination.
- Resolved to conduct two internal tests considering the best of the two for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> semesters; cumulative of the two internals for 5<sup>th</sup> and 6<sup>th</sup> semesters.
- Resolved to approve the conduct of open book examination for internal assessment in semester 4 in the subjects of Biotechnology, Microbiology, Aquaculture, Home Science and Urdu as continuity to the previous academic year 2018-19.
- Resolved to approve the conduct of an additional examination in Special cases.



- Resolved to approve the minimum pass percentage is 40% as per the guide lines of CBCS.
- Resolved to approve the conduct of instant examination for those students who have cleared semesters 1, 2, 3 and 4 and also irrespective of the no. of backlogs in semesters 5 and 6 following the guidelines of Parent University.
- Resolved to approve the completion of the course within maximum of 3 years as supplementary.
- Resolved to approve the joining of detained students in the detained semester itself.
- Resolved to approve the appointment of observers from senior most faculty nominated by the committee constituted by the college for the conduction of internal and external examinations.
- Resolved to approve the debarring of a candidate if any malpractice noticed and the level of punishment for malpractices depends on the severity duly following the guidelines of Parent University.
- Resolved to approve to allow students who are selected for training in specialized institutions representing national sports and games.

All the above proposals are recommended to GB for approval.

### 13. Computation of Grades

Resolved to approve the computation of grade per each semester following SGPA and at the end of 6<sup>th</sup> semester following CGPA and the same is recommended for approval to GB.

### 14. Proposal for moderation with grafting of marks.

- The committee resolved to approve the moderation for grafting for two papers in which the pass percentage is less than 40% with a maximum of 3 marks for both papers.
- Resolved to approve the transfer of max. Of 3 marks from any donor paper.
- Resolved to approve to limit grafting procedure to two papers.
- Resolved to approve the transfer of marks from theory to theory; practical to practical.
- Resolved to approve the grafting within the parts only.
  - (i) Part – A languages
  - (ii) Part – B foundation courses
  - (iii) Part – C subjects.

The same is recommended to GB for approval.

### 15. Approval of expenditure on BOS meetings, AC meetings and remuneration paid by COE.

Resolved to approve the structure of remuneration paid by COE, honorarium and allowances as presented in the agenda for BOS meetings, AC meetings as well as the fees structure of examination. The same is recommended to GB for its approval.

### 16. Approval of college and library timings.

- It is resolved to approve the college timings from 10:00AM to 5:00PM.

- Resolved to approve the library timings from 9:00AM to 1:00PM and from 3:00PM to 6:00PM and the same is recommended to GB for approval.

17. Approval of reconstitution of Autonomy Statutory Bodies.

The committee resolved to approve the reconstituted Autonomy Statutory Bodies - Academic Council, Board of Studies, Finance Committee, Controller of Examinations on 30.01-2019 and the same is recommended to GB for its approval.

18. introduction of New Courses from the Academic Year 2020-21.

The committee resolved to approve the introduction of new courses from the academic year 2020-21.

- B. Com professional
- B. A. Special English, Psychology/ Journalism, Political Science
- B. A. Mathematics, Accounts, Statistics
- M. Sc. Computer Science

The above proposal is recommended to GB for approval.

19. Approval of Research Policy.

The committee resolved to approve the research policy, a policy on research environment that includes creation of funding and utilization parameters and the same is recommended to GB for approval.

20. Approval of policy on student induction Programme.

The committee resolved to approve the policy on Student Induction Programme (SIP) as UGC mandate and the same is recommended to GB for approval.

21. COE honorarium of Rs. 8000/-

The committee resolved to approve to pay the honorarium to the COE funds as the autonomous funds are not yet received by the college so far and the same is recommended to GB for approval.

22. OD to teaching staff on Principal's discretion.

The committee resolved to approve giving OD to teaching staff on principal's discretion.

- Maximum of two OD's per one member.
- No. of days limited to one day at one time.
- No. of faculty going on OD should not exceed 50% of the existing faculty in the department.
- OD shall be given to the faculty who participate in seminars, conferences, workshops as paper presenters and as panel members.
- Teachers accompanying students in curricular, co-curricular and extracurricular activities.
- Teachers who are experts in the BOS of various colleges to a maximum of two per year.

*[Signature]*  
04/07/19

24

**PRINCIPAL**  
**D.K. Govt. Degree College for Women**  
**NELLORE.**



**D.K. Govt. College for Women(Autonomous), Nellore**

**Academic Council Meeting - 4**

**Constitution of Academic Council:**

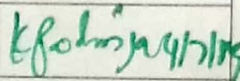
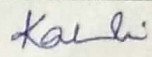
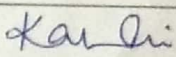
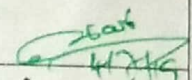
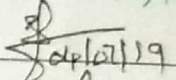
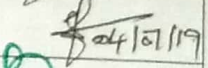
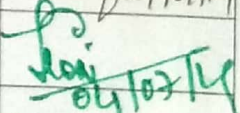
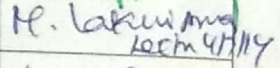

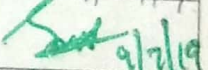
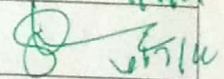
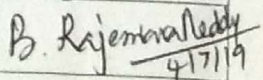
As per the Guidelines for Autonomous colleges given by the UGC on 30-01-2019 the Academic Council for **D. K. Government Collegefor Women (Autonomous)** is reconstituted comprising the following members for the years 2019-2020. The fourth meeting is conducted on 04.07.2019 at 3:00 P.M. in the Principal's Chamber.

**Chair Person:**

1. Dr. Ch .Masthanaiah, M.Com. M.Phil, Ph.D.

Principal

**All Heads of the Departments in the College**

Sl. No.	Name of the Lecturer	Head of the Department	Signature
1.	Dr. K. Padmaja, M.A., M.Phil., Ph.D.	English	
2.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	Telugu	
3.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	I/C of Hindi	
4.	Dr. Md. Mahboob, M.A., M.Phil., Ph.D.	Urdu	
5.	Ms. S. Fathimunnisa Begum, M.A.	History	
6.	Ms. S. Fathimunnisa Begum M.A.	I/C of Economics	
7.	Sri. Joji Kamatham, M.A., M.Ed.	Political Science	
8.	Smt.M.Lakshmi Prasanna,M.Com.,M.Phil	Commerce	
9.	Dr.K.Suvarna, M.Sc., Ph.D	Mathematics	
10.	Dr. G. Varalakshmi, M.Sc., Ph.D.	Statistics	
11.	Dr. V. Guru Charan Das, M.Sc., M.Phil., Ph.D.	Chemistry	
12.	Sri. B.Rajeswara Reddy, M.Sc., M.Phil.	Physics	

13.	Dr. P. Victoria Rani , M.Sc., Ph.D.	Botany	P.V.R. 11/9/19
14.	Dr. P. Victoria Rani , M.Sc., Ph.D.	EC of Microbiology	P.V.R. 11/9/19
15.	Smt. K. Sai Sudha, M.Sc.	Biotechnology	K.S.S. 11/9/19
16.	Smt. T. Sri Ranjani, M.Sc., M.Phil.	Zoology	T.S.R. 11/9/19
17.	Smt. B. Vidyullatha, M.Tech.,	Computer Science	B.V. 11/9/19
18.	Dr. C. Kala Priya, M.Sc., Ph.D.	Home Science	C.K.P. 11/9/19

Senior Lecturers Representing different categories

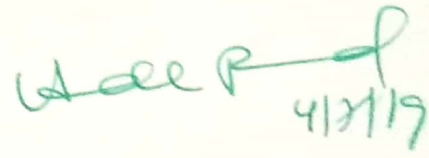

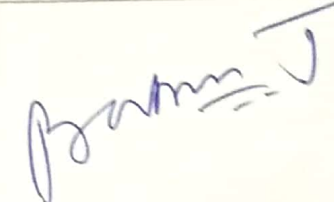
1. Lt. Dr. C. Kala Priya, Lecturer in Home Science, N.C.C.A.N.O.
2. Dr. S. Divija Devi, Lecturer in Telugu( NSS officer)
3. Dr. P. Victoria Rani ,Lecturer in Botany, M.Sc., Ph.D.(Women Empowerment cell)
4. Sri. B.Rajeswara Reddy, Lecturer in Physics,M.Sc., M.Phil. (Student Biometric)

Experts from outside the College:

S.No	Name	Signature
1	Sri Dodla Sessa Reddy, Chairman, Dodla Dairy, Nellore	
2	Dr. V. Krishna Kumar, Retired Principal, Nellore	V.K.K.
3	Dr. S. Chaitanya MD, Gynecology, Sri Chaitanya Hospital, Nellore	
4	Sri. Sri Hari Reddy, Chartered Accountant, Vijaya Mahal Centre, Nellore	S.H.R.

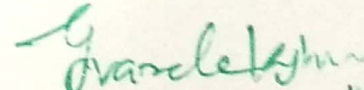


University Nominees:

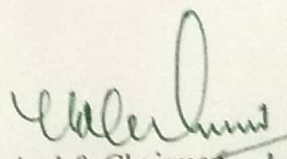
S.No	Name	Signature
<u>1</u>	Dr. Ande Prasad, M.Sc., M.Phil., M.Tech., Ph. D Registrar Vikrama Simhapuri University, Nellore 8186946021, 9885934309	 4/7/19
<u>2</u>	Dr. G. Vijay Anand, M.Sc., Ph. D. Dean, CDC, Vikrama Simhapuri University, Nellore 9701661371	 4/7/19
<u>3</u>	Prof. K. V. S. N. Jawahar Babu, M.Sc., M.Phil., Ph. D Principal, University College of Arts & Sciences Vikrama Simhapuri University, Nellore 9440494141	

Member Secretary:

Dr. G. Varalakshmi, M.Sc., Ph.D.

  
Faculty 4/7/19

Nominated by the Principal

  
Principal & Chairman 4/7/19  
Academic Council  
D. K Govt. College for Women (A),  
Nellore

**PRINCIPAL**  
D.K. Govt. Degree College for Women  
NELLORE.