



D. K. GOVERNMENT COLLEGE FOR WOMEN

Nellore, Andhra Pradesh- 524003

Autonomous College, College with Potential for Excellence

Re-accredited with "A" Grade by NAAC



Certificate

This is to certify that the following data provided includes
Academic Council Meeting Minutes for the academic year 2020-21.



PRINCIPAL

Principal

**D.K.Govt. College for Women (A)
NELLORE.**

D.K. Govt. College for Women(Autonomous), Nellore
Academic Council Meeting - 5

Constitution of Academic Council:

As per the Guidelines for Autonomous colleges given by the UGC on 30-01-2019., the Academic Council for D. K. Government Collegefor Women (Autonomous) comprising the following members meet for the academic year 20-21. The fifth meeting is conducted on 15.03.2021 at 3:00 P.M. in the Principal's Chamber.

Chair Person:

1. Dr. Ch .Masthanaiah, M.Com. M.Phil, Ph.D.

Principal

All Heads of the Departments in the College

Sl. No.	Name of the Lecturer	Head of the Department	Mobile Number
1.	Dr. K. Padmaja, M.A., M.Phil., Ph.D.	English	9502455588
2.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	Telugu	9441540317
3.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	I/C of Hindi	9440403301
4.	Dr. Md. Mahboob, M.A., M.Phil., Ph.D.	Urdu	9849097916
5.	Ms. S. Fathimunnisa Begum, M.A.	History	9440263683
6.	Ms. S. Fathimunnisa Begum M.A.	I/C of Economics	9440263683
7.	Sri. JojiKamatham, M.A., M.Ed.	Political Science	9618891779
8.	Smt.M.LakshmiPrasanna, M.Com.,M.Phil	Commerce	9490143245
9.	Dr.K.Suvarna, M.Sc., Ph.D	Mathematics	9985039953
10.	Dr. G. Varalakshmi, M.Sc., Ph.D.	Statistics	9290105140
11.	D. Surendra, M.Sc.	Chemistry	9490125530

12.	D. Surendra, M.Sc.	I/C of Physics	9490125530
13.	Dr. P. Victoria Rani , M.Sc., Ph.D.	Botany	9494492589
14.	Dr. P. Victoria Rani , M.Sc., Ph.D.	I/C of Microbiology	9494492589
15.	Smt. K. Sai Sudha, M.Sc.	Biotechnology	9493128470
16.	Smt. T. Sri Ranjani, M.Sc., M.Phil.	Zoology	9490279458
17.	Smt. B. Vidyullatha, M.Tech.,	Computer Science	9849073645
18.	Dr. C. Kala Priya, M.Sc., Ph.D.	Home Science	9290715595

Senior Lecturers Representing different categories

1. Lt. Dr. C. Kala Priya, Lecturer in Home Science, N.C.C.A.N.O.
2. Dr. S. Divija Devi, Lecturer in Telugu(NSS officer)
3. Dr. P. Victoria Rani ,Lecturer in Botany, M.Sc., Ph.D.(Women Empowerment cell)
4. Dr. Md. Mahaboob, Lecturer in Urdu ,M.A.,M.Phil., Ph.D. (Student Biometric)

Experts from outside the College:

1. Sri DodlaSesha Reddy, Chairman, Dodla Dairy, Nellore. Mobile: 09849982478 (Expert from outside college representing the field of Industry)
2. Dr. V. Krishna Kumar, Retired Principal, Flat No. 201, AK Nagar, Current Office Centre, Nellore. Mobile 9849562910 (Expert from outside college representing the field of Education)
3. Dr. S. Chaitanya MD, Gynecology, Sri Chaitanya Hospital, Nellore, Mobile: 9440709249 (Expert from outside college representing the field of Medicine)
4. Sri. Sri Hari Reddy, Chartered Accountant, Vijaya Mahal Centre, Nellore, Mobile: 9246825663 (Expert from outside college representing the field of Trade and Commerce)

University Nominees:

S.No	Name & Designation
1	Dr. L.V.K.Reddy, M.Sc., Ph. D Registrar, Vikrama Simhapuri University, Nellore 9100058607
2	Dr.G.VijayAnand, M.Sc., Ph. D. Dean, CDC, Vikrama Simhapuri University, Nellore 9701661371
3	Prof. Suja S. Nair, M.BA., Ph. D Principal, University College of Arts & Sciences Vikrama Simhapuri University, Nellore 9440494141

Member Secretary:

Dr. G.Varalakshmi, M.Sc., Ph.D.

Faculty

Nominated by the Principal



Principal & Chairman 15.03.2021

Academic Council

D. K Govt. College for Women (A),
Nellore

ACADEMIC COUNCIL: As per the UGC guidelines dated 04-07-2019

COMPOSITION OF ACADEMIC COUNCIL:

1. The Principal(Chairman)
2. All the Heads of Departments in the college
3. Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Sciences etc., to be nominated by the Governing Body.
5. Three nominees of the university not less than Professors.
6. A faculty member nominated by the Principal (Member Secretary).

Functions of the Academic Council :

The Academic Council shall have powers to:

- (a) Scrutinize and approve the proposals with or without modification of the boards of studies with regard to courses of study, academic regulations, curricular, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant there etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the board of studies concerned or reject it, after giving reasons to do so.
- (b) Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
- (c) Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- (d) Recommend to the Governing Body proposals for institution of new programs of study.

- (e) Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- (f) Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- (g) Perform such other functions as may be assigned by the Governing Body.



Principal & Chairman

Academic Council
D. K Govt. College for Women (A)
Nellore

D. K. Govt. College for Women (Autonomous), Nellore

Academic Council Meeting 5

2020-2021

AGENDA

- Item No. 1: Approval of ATR on the resolutions of previous AC Meeting of 2019-2020
- Item No. 2: Implementation of Autonomous Status for UG Courses .
- Item No. 3: Approval and implementation of Revised CBCS as per the norms of the APSCHE (W.E.F 2020-21) for first year students.
- Item No. 4: Approval and implementation of old CBCS as per the norms of the University for second and third year students.
- Item No. 5: Approval of syllabus of different Board of Studies.
- Item No. 6: For all LSCs sand SDCs field work or Project are the modes of internal assessmentw.e.f 2020-2021
- Item No7: Case studies as mode of assessment in external examination forLeadership skills(FC)in SEM 4 of 2019-2022 batch in the academic year 2020-2021
- Item No. 8: Removal of the clause mandatory with reference to student's taking certificatecourses offeredby the departments
- Item No 9: Approval of Academic Calendar 2020-21.
- Item No. 10: Approval of project as assessment in Cluster External assessment.
- Item No. 11: Approval of Telugu medium in FC course, Leadership skills, Entrepreneurship skills and Analytical Skills for B.A.(EPT) Students

- Item No.12: Approval of additional credits for Co-curricular and extracurricular activities
1. To award 2 credits for Online certificate courses like Swayam, MOOCs, NPTEL, IIT Spoken Tutorials etc.
 2. To award 1 credit on submission of a certificate recording 100 hours of service in any ONE of the following activities NCC/ NSS/ YRC/ RRC
- Item No.13: Rules on attendance requirements.
- Item No. 14: Conduct of examinations and weightage of Internal examinations.
- Item No.15: Computation of Grades.
- Item No. 16: Proposal for moderation with grafting of marks.
- Item No.17: Approval of expenditure on BOS & AC meeting and remuneration paid by COE.
- Item No.18: Approval of college and library timings.
- Item No. 19. Approval of Re-constitution of Statutory and Non- Statutory Bodies
(Academic Council and Controller of Examinations)
- Item No.20: Introduction of new courses from 2020-21.
- 4 Skill courses under UGC NSQF
 - Diploma in Beauty and Wellness,
 - Advanced Diploma in Data Science,
 - Media and entertainment & Digital marketing
 - B.Voc. Aqua Culture
 - Introduction of new courses of APSCHE from 2020-21
 - B.Sc. Maths Honours

- **B.Com. professional**
- **B.A Economics Honours**
- **BBA Digital Marketing**

Introduction of Life Skill Courses

Semester -1

1. Basic Computer Applications,
2. Entrepreneurship Development
3. Human Values and Professional Ethics)

Semester -2

1. Information and Communication Technology
2. Indian Culture and science
3. Elementary Statistics

- **Introduction of Skill Development courses**

Semester -1

1. Tourism Guidance
2. Public Relation
3. Office Secretary ship

4. Insurance Promotion

5. Electrical Appliances

6. Plant Nursery

Semester-2

1. Journalistic Reporting

2. Survey and Reporting

3. Social work methods

4. Performing Arts

5. Agricultural Marketing

6. Business Communication

7. Advertising

8. Logistics and Supply Chain

9. Solar Energy (B.Com./ B.A)

10. Fruit and vegetable preservation (B.Com./ B.A)

11. Dairy Techniques

12. Food Adulteration (B.Com./ B.A)

Item no. 21: Approval for the Introduction of the following online short term courses in collaboration with TCS, IBM and Mind map with the support of the O/o CCE., Vijayawada.

- Artificial Intelligence
- Block Chain
- Data Science
- Cyber security
- Enterprise design
- Professional skills in digital works

Item No. 22: Introduction of online training to the students in the following areas in collaboration with CISCO Edu-skills.

- ▶ Networking
- ▶ Internet of Things

Principal & Chairman
Academic Council
D. K Govt. College for Women (A)
Nellore

DISCUSSION NOTES FOR AGENDA

Agenda Item No. 1: Approval of ATR on the resolutions of previous AC Meeting minutes of 2019-2020.

Annexure 1

The matter is placed before the committee for approval

Agenda Item No. 2: Implementation of Autonomous status to the Existing UG courses:

The U.G.C. declared Autonomous status to the college from the Academic year 2016. So the college has constituted various Academic and Administrative bodies such as Governing Body , Academic Council, Finance Committee, Controller of Examinations that are needed for the smooth functioning of Autonomy. As per the guidelines of the U.G.C. the college seeks the approval of the Academic Council for the implementation of Autonomy in all the existing UG Courses for the fifth Academic year 2020-21.

Hence the matter is placed before the committee for approval.

Agenda Item No. 3: Approval and implementation of Revised CBCS as per the norms of the APSCHE (W.E.F 2020-21) for first year students

APSCHE has revised the CBCS frame work from the year 2020-21 by introducing the following new aspects

1. Instead of Foundation Courses Life Skill courses are introduce
2. Skill development courses are offered from this Academic year with specific guidelines the students have to choose the SDCs other than from their domain subjects
3. All the UG programs shall be four year programmes. Their will be exit points at the end of third year and fourth year as per the willingness of the students

4. Students will have to undergo 4 weeks of internship at the end of the second semester and fourth semester(15 days each).

The same are placed for approval.

Agenda Item No. 4 : Approval and implementation of old CBCS as per the norms of the University for second and third year students

Agenda Item No. 5 : Approval of Syllabus of different Board of Studies.

Eighteen Boards of Studies for various subjects, which were constituted as per the XII Plan guidelines of the UGC, met on various dates from 01-09-2020 to 31-12-2020 and approved the newly framed syllabus for the three years of UG courses along with panel of Paper Setters and Examiners.

The same are placed for approval.

The Principal on the recommendation of the Chairpersons as approved by the respective Boards of Studies places before the council, the syllabus for various subjects in the three year degree courses offered by the college for its consideration and approval.

4. a. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K. Padmaja, Head of the Dept. of English.

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in English for General English, Communicative English

,Foundation Course CSSS 2&3 and SDC in Journalistic Reporting and Business Communication

Dr. K. Padmaja will move the matter. Annexure 2

4.b The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K. Karuna Sree , Head of the Dept. of Telugu

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in General Telugu, Special Telugu and Foundation course in HVPE(semester 1 LSCs ,Performing Arts (SDCs for semester 2) and Leadership education

Dr. K. Karuna Sree will move the matter. **Annexure 3**

4.c The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. Md.Mahaboob, I/C of the Dept. of Hindi

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Hindi

Dr. Md.Mahaboob will move the matter **Annexure 4**

4.d. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. Md. Mahboob, Head of the Dept. of Urdu

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Urdu

Dr. Md. Mahboob will move the matter **Annexure 5**

4.e. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

S. Fathimunnisa Begum, Head of the Dept. of History

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in History and Indian Culture and Science (sem 2 LSCs) Tourism Guidance (sem 1 SDCs)

S. Fathimunnisa Begum, will move the matter **Annexure 6**

4.f. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

S. Fathimunnisa Begum, I/C Head of the Dept. of Economics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Economics and Indian Culture and Science Survey & Reporting,
Financial Markets (sem 2 SDCs)

S. Fathimunnisa Begum, will move the matter **Annexure 7**

4.g. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Sri. K. Joji, Head of the **Dept. of Political Science**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Political Science and Public Relations (sem 1 SDCs)
Social Work Methods (sem 2 SDCs)

Sri. K. Joji, will move the matter **Annexure 8**

4.h. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt.M.Lakshmi prasanna, Head of the **Dept. of Commerce**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Commerce , Entrepreneurship (sem 1 LSCs) , Insurance Promotion, Secretary Ship(sem 1 SDCs) , Agricultural Marketing,Advertising,Logistics& Supply Chain (Sem 2 SDCs)

Smt.M.Lakshmi Prasanna move the matter **Annexure 9**

4.i. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. P. Victoria Rani, Head of the **Dept. of Botany**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Botany and Environmental Education (sem 2 LSCs), Plant Nursery (SDCs in sem 1), Fruit & Vegetable Preservation ((SDCs in sem 2)

Dr. P. Victoria Rani will move the matter **Annexure 10**

4.j. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. T. Sri Ranjani, Head of the **Dept. of Zoology**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Zoology , Health and Hygiene (Sem 2 in LSCs) and Dairy Techniques (sem 2 SDCs)

Smt. T. Sri Ranjani, will move the matter **Annexure 11**

4.k. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. T. Sri Ranjani, Head of the **Dept. of Zoology**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Embedded Course in Aqua Culture Technology

Smt. T. Sri Ranjani, will move the matter **Annexure 11**

4.L. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. D. Surendra, In-charge of the **Dept. of Physics**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Physics ,Electrical Appliances (SDCs Sem 1), solar Energy (SDCs Sem 2)

Smt. D. Surendra will move the matter **.Annexure 12**

4.M. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. D. Surendra, Head of the **Dept. of Chemistry**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Chemistry and Food Adulteration (sem 2 SDCs)

Smt. D. Surendra will move the matter. **Annexure 13**

4.N. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K.Suvarna, Head of the Dept. of Mathematics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Mathematics and Analytical skills (Semester 2 LSCs)

Dr. K.Suvarna, will move the matter Annexure 14

4.O. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. G. Varalakshmi, Head of the Dept. of Statistics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Statistics and Elementary Statistics (Sem 2 LSCs)

Dr. G. Varalakshmi, will move the matter Annexure 15

4.P The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Ms. K. Sai Sudha, Head of the Dept. of Biotechnology,

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Biotechnology

Ms. K. Sai Sudha, will move the matter Annexure 16

4.Q. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. P. Victoria Rani, I/C of the Dept. of Microbiology,

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Microbiology

Dr. P. Victoria Rani, will move the matter Annexure 17

4.R. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. C. Kalapriya, Head of the Dept. of Home Science

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Home Science

Dr. C. Kalapriya, will move the matter Annexure 18

4.S. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

B.Vidyullatha Head of the Dept. of Computer Science

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Computer Science and Information and Communication Technology (Sem 1 LSCs)

B.Vidyullatha, will move the matter Annexure 19

The matter is placed before the committee for approval

Agenda Item No. 6: For all LSCs sand SDCs field work or Project are the modes of internal assessment w.e.f 2020-2021In LSCs and SDCs will not have any written examination in the Internals. Assessment will be done by way of project or fieldtrip.

The matter is placed before the committee for approval

Agenda Item No. 7: Case studies as mode of assessment in external examination for Leadership skills(FC) in SEM 4 of 2019-2022 batch in the academic year 2020-2021

It is proposed to continue with Case Studies mode of assessment in external assessment for Leadership skills FC Courses in SEM 4 of 2019-2022 batch in the academic year 2020-2021

The proposal is placed for approval

Agenda Item No.8:Removal of the clause mandatory with reference to student's taking certificatecourses offered by the departments

The following certificate courses are offered in various departments during this academic year with minimum fee

- 1.Creative Writing in Telugu (Telugu)
2. Tourism and Travel Management (History)
3. Women Entrepreneurship and Small Business Development (Economics)
4. Women Law and Indian Penal Code (Political Science)
5. Financial Accounting in Excel/Tally (Commerce)
6. Ornamental Fish Rearing (Zoology)
7. Molecular Diagnostics (Bio Technology)
8. Plant Nursery (Botany)
9. Clinical Laboratory Test (Chemistry)
10. Quantitative Aptitude and Reasoning (Mathematics)
11. Web Designing and Development (Computer Science)
12. Apparel Designing (Home Science)
13. Introduction to Mobile repairing (Physics)

Competitive exams coaching should be given to the final year students with a minimum fee based on the notification given.

- **Every student is expected and advised to do certificate courses during their three year degree program, which would get them additional 2 credits for each course**

The proposal is placed for approval

Agenda Item No 9: Approval of Academic Calendar for the Academic year 2020-21

The college academic calendar marking the schedule for the teaching and examination activities including the internal assessment and vacations is planned and prepared. The college follows the APSCHE directive that all institutions of Higher Education in the State have to follow the common closing and reopening dates the vacations during this academic year will be followed as per the instructions of government of AP and the affiliating University because of the COVID pandemic situation.

The proposal is placed for approval (Annexure 20)

Agenda Item No 10: Approval of project as assessment in cluster external assessment

The UGC has given an advisory, which the APSCHE also has considered, that the students should be exposed to practical learning experiences and these experiences should also be assessed alternatively and not through written examination. Following the same advisory, it is proposed to introduce project as one paper in the cluster and the assessment of project is done objectively by an external examiner. There shall be basic research methodology which will be assessed internally for 30 marks while project report is assessed for 50 marks and 20 marks are allotted for the Viva Voce.

The proposal is placed for approval

Agenda Item No 11 : Approval of Telugu medium in FC courses for B.A (EPT) Students

It is proposed that B.A E.P.T. students may be given the option to write foundation Course exams in Telugu Medium and it will be continued as approved in the previous meeting since they are doing their complete programme in Telugu medium

The Proposal is placed for Approval

Agenda Item No.12: Approval of additional credits for Co-curricular and extracurricular activities

1. Credits are proposed to be awarded as per the UGC MOOCs guidelines

04 weeks - 1 credit

08 weeks - 2 credits

12 weeks - 3 credits

16 weeks - 4 credits

Approval is requested for the proposed structure

Credits are awarded at the time of completion of the Programm.

2. To award 1 credit on submission of a certificate recording 100 hours of service in any ONE of the following activities NCC/ NSS/ YRC/ RRC

- i) To award 1 credit for 100 hours **community service** (Swachcha Bharath/ Kishori Balika Vikasam) (certificate by a recognised trust or NGO).
- ii) To award 1 credit for state level achievement in literary and cultural activities

Credits are awarded at the time of completion of the Programm.

3.To award credits for active participation in sports and games

- i) To award 1 credit for **winners at Inter University, State level**
- ii) To award 2 credits at **national level**
- iii) To award 1 credit for state level achievement in literary and cultural activities

Credits are awarded at the time of completion of the Programm.

4.To award credits for regular attendance to classes

- i) To award 2 credit for attendance of 95% above through out the 6 semesters

The proposal is placed for approval

Agenda Item No 13: Rules on Attendance requirements

Regular attendance to classes improves the learning achievement among students and instills a sense of discipline as well. However as there will be students with genuine health and other such problematic issues, a set of rules is proposed with reference to student attendance. Minimum attendance for a semester is placed at 75% which will be 67 days of the total number of 90 teaching days per semester.

Condonation fee is exempted for this academic year as student's presence on the campus could not be regular because of COVID -19 Pandemic Situations.

The proposal is placed for approval

Agenda Item No 14: Conduct of examinations and weightage of Internal and External Assessment

The Examination Cell which is constituted following the XII Plan Guidelines of the U.G.C., with one Controller of Examinations and two Assistant Controllers of Examinations, proposes to conduct examinations for the students of all the three years.

- i. In various Boards of Studies the allotment of External and Internal Assessment is proposed to be 70% External and 30% Internal

The proposal is placed for approval.

- ii. The Examination notification period is proposed for 40 or 45 days before the commencement of external examination.

The proposal is placed for approval.

- iii. Two Internal assessments (Written test and Co-curricular Activities like assignments/ seminar /Group discussion/ compulsory group project in one semester of the year) are proposed considering the best of the two Internals.

The proposal is placed for approval.

iv. Following the guidelines of CBCS, 40% is considered as minimum pass percentage in External evaluation and

This is placed for approval.

v. Evaluation scheme for Practical is proposed to be; (i) Internal evaluation for 50 marks in odd Semester (ii) External evaluation for 50 marks in even Semester.

The matter is placed for approval

vi. Special external examination will be conducted for the students who have to miss their examinations in order to attend important NCC, NSS, Sports and Cultural events.

The scheme is placed for approval

vii. Instant examination will be conducted for final year regular students who failed in only two papers in any semester.

The proposal is placed for approval.

viii. After completion of the Program maximum of three attempts are permitted for the supplementary.

The proposal is placed for approval.

ix. Detained students will rejoin in the next year for the detained semester.

The proposal is placed for approval.

x. In order to ensure fair conduct of examinations a team of observers is appointed by senior most faculties who are nominated by the committee constituted by the college. The team plays the role of internal squad in the conduct of internal as well as external examinations. If any case of any malpractice is identified, then the candidate is debarred from that paper and will be allowed to write other exams. The level of punishment will depend on the severity of malpractice which will be decided by the committee.

The proposal is placed for approval

xi. Students representing National Sports and Games and who are selected for training in specialized institutions are allowed to write the examinations after the submission of attendance certificate from the respective body.

The proposal is placed for approval

Agenda Item No 15 : Computation of Grades

Computation of grade per each semester is carried out following SGPA (Semester Grade Point Average) which is shown below.

Marks	Letter grade	Performance classification	Class
95-100	O	Outstanding	Distinction
85-94	E	Excellent	
75-84	A	Very good	
60-74	B	Good	First
50-59	C	Average	Second
40-49	D	Pass	Third
<40	F	Fail	Fail

Computation of grade will be carried out at the end of sixth semester, following the CGPA (Cumulative Grade Point Average) formula when the candidate gets through all the six semesters. A student is eligible for the award of a grade only when the student completes all the subjects within three more academic years after the completion of their programme.

CGPA	Classification
7.5 < CGPA	A Grade
6.0 < CGPA	B Grade
5.0 < CGPA	C Grade
4.0 < CGPA	D Grade
<4.0	Fail

The proposal is placed for approval

Agenda Item No 16: Proposal for moderation with grafting of marks

There is no inbuilt provision of automatic moderation.

The moderation by grafting is considered two papers in which the pass percentage is less than 40 with a maximum of three marks for both papers.

Grafting is a procedure in which the individual who has got less marks than aggregate in one paper will be adjusted with a maximum of three marks from the high scored paper of that student. (Ex: for an MPC candidate, if she has failed with two marks in mathematics she will be benefited from the other subjects where she scored higher marks). Grafting allows transfer of marks from donor paper/s to make up the deficiency of marks in the failed paper/s. The first potential donor paper is that in which highest marks have been obtained. If other donor papers are required, those will be considered on the basis of descending order of marks. It is to be noted that grafting will not change the aggregate marks obtained by the student. After the grafting, the failed paper will be marked as passed.

- a. The maximum number of marks that can be transferred from any donor paper is **three** marks only.
- b. Grafting procedure is limited to **two** papers.
- c. The transfer of the marks will be allowed **from theory to theory or practical to practical** papers.
- d. Grafting is allowed **within the parts** only:
 - i. **Part-A - Languages.**
 - ii. **Part-B - Foundation Courses.**
 - iii. **Part-C -Subjects.**

The proposal is placed for approval

Agenda Item No 17: Approval of expenditure on BOS meetings, AC meeting and remuneration paid by COE

The following remuneration structure is proposed in connection with the conduct of AC meeting, BOS meetings and examinations.

BOS meetings

- ✓ Travel allowance(actual paid by the outstation visiting members)
- ✓ Sitting allowance of Rs.500/- per each external member
- ✓ Typing charges will be paid to the departments for the Program Specific Courses which are allotted to the departments. To pay 200/- rupees as typing charges separately for LSCs and SDCs.

AC meetings

- ✓ Travel allowance(actual paid by the outstation visiting members)
- ✓ Honorarium of Rs.1000/- per each external member

Conduct of examinations:

Fee structure for examinations

Semester End (semester I to semester V)

- ✓ B.A- Rs.700/-
- ✓ B.Sc. / B.Com- 800/-

Supplementary

- ✓ Single paper- Rs.250/-
- ✓ Two papers- Rs.400/-
- ✓ Three Papers- Rs.800/-
- ✓ Above three papers-Rs. 800/- (B.Sc./B.Com)
- ✓ Above three papers- Rs.700/- (B.A)

semester VI

- ✓ B.A.- 1050/-(600 + 450)
- ✓ B.Sc. / B.Com- 1150/- (700 +450)
- ✓ (for Consolidated Marks Memorandum& Provisional Certificate 450/-)
- ✓ Original Document charge (convocation Memo Inabsentia 850 and Inpresent 750/-)

Revaluation Fees(Revaluation is permitted for only two papers)

- ✓ Each paper- R.300/- (per each paper)

Instant Examination fees

- ✓ One paper –Rs.800/-(per each paper)
- ✓ Sitting allowance for each paper Rs 100/- (Instant and Final revaluation)

- ✓ COE sitting Allowance- Rs 200/-

Remuneration for paper setting

- ✓ Setting- Rs. 300 /- per each set
- ✓ Key- Rs 100/- per each set
- ✓ Translation into Telugu- Rs. 100/- per set
- ✓ DTP Charges- Rs. 25/- per page (maximum Rs 200/-)
- ✓ Postal charges for sending question paper may be claimed

Examination Remuneration

- ✓ Chief Superintendent- Rs.200/-(Per Session)
- ✓ Observer - Rs. 150/-
- ✓ Invigilator - Rs. 130/-
- ✓ Clerk/Typist – Rs. 100/-
- ✓ Office Attender- Rs. 100/-
- ✓ Water Women / Attender- Rs.80/-
- ✓ Scribe for Blind/PH Candidate- Rs. 70/-
- ✓ TA or local allowance- Rs.100/- Per day

Evaluation charges

- ✓ Rs.15/- per Script (60/70 marks)
- ✓ Rs.10/-per script (practical)
- ✓ Rs.10/- per script (40/50 marks)
- ✓ Up to 5/- Scripts Rs 100/- minimum
- ✓ Bundle handling charges (COE)- Rs.40/-
- ✓ Bundle handling charges for Attender - Rs.20/-

Scrutiny

- ✓ Coding and Decoding -2/- Per Script
- ✓ Rs. 3/- per Script

The proposal of payment structure is placed for approval (Annexure 20)
Agenda Item No.18: Approval of college and library timings for both Online and Offline Classes

- ✓ The college timings are from 10. 00 A.M to 5. P.M
- ✓ Classes run from 10-4 with a lunch break of one hour from 1.00 A.M to 2.P.M

✓ Library timings are from 9.00 A.M to 1. P.M and from 3.00 P.M to 5. P.M

The matter is placed for approval

Agenda Item No. 19. Approval of Re-constitution of Statutory and Non- Statutory Bodies
(Academic Council and Controller of Examinations)

Keeping the needs of the college in view AC and CoE cells are partially reconstituted.

Academic Council Members with the following Members

D. Sudendra, Lecturer in <i>chemistry</i> D.K.Govt College for Women (A), Nellore	Academic Coordinator
<i>Dr. G. Padma</i> Lecturer in <i>Telugu</i> D.K.Govt College for Women (A), Nellore	Academic Member
Smt. Johnson Catherin, Lecturer in Zoology, D.K.Govt College for Women (A), Nellore	Academic Member

Constitution of COE with the following Members

Dr.P.Victoria Rani, Lecturer in Botany D.K.Govt College for Women (A), Nellore	Controller of Examination
Smt. K.Sai Sudha, Lecturer in Bio-Technology D.K.Govt College for Women (A), Nellore	Assistant Controller of Examination
Smt. Emelya Rani, Lecturer in Computer Science D.K.Govt College for Women (A), Nellore	Assistant Controller of Examination

Agenda Item No.20 : Introduction of new courses from 2020-21.:

The following are the courses to be introduced during the academic year 2020-21 for

- 4 Skill courses under UGC NSQF(the courses will commence on the release of the grant by the UGC)
 - Diploma in Beauty and Wellness,
 - Advanced Diploma in Data Science,
 - Media and entertainment & Digital marketing
 - B.Voc. Aqua Culture

The matter is placed for approval

AgendaItem No. 21: Approval for the Introduction of the following online short term courses in collaboration with TCS, IBM and Mind map with the support of the O/o CCE, Vijayawada.

- ▶ Proposed to offer the following short term courses in collaboration with TCS, IBM and Mindmap with the support of the O/o CCE., Vijayawada.
 - Artificial Intelligence
 - Block Chain
 - Data Science
 - Cyber security
 - Enterprise design
 - Professional skills in digital works

Approval is requested for the introduction of these online courses from 2020-2021

The matter is placed for approval

Item No. 22: Introduction of online training to the students in the following areas in collaboration with CISCO Edu-skills.

- ▶ As the College is identified as CISCO Networking Academy, it is proposed to offer online training to the students in the following areas in collaboration with CISCO Edu-skills.
- ▶ Networking
- ▶ Internet of Things

Approval is requested for the introduction of this online training from 2020-2021

- ▶ Networking
- ▶ Internet of Things

The proposal is placed for approval



Principal & Chairman

Academic Council

D. K. Govt. College for Women (A)

Nellore.

D.K GOVERNMENT COLLEGE FOR WOMEN(A),NELLORE
ACADEMIC COUNCIL MEETING – 5

Resolutions

The academic council meeting for the academic year 2020-21 has taken place on 15-03-2021 at 3:00PM at virtual class room-1. The committee comprising University Nominees and experts from outside the college in various fields are present and discussed all the items in the Agenda.

The committee has passed the following resolutions unanimously.

1. Approval of ATR on the resolutions of previous AC meeting.

The committee resolved to approve the action Taken Report which is prepared based on the resolutions passed in the previous Academic council meeting held during the Academic year 2019-20.

2. Implementation of Autonomous status to the existing UG Courses.

The committee resolved to approve the implementation of the Autonomy for the existing UG courses for the fifth Academic year under the autonomous status as per the guidelines of the UGC and the same is recommended for the approval of GB.

3. Approval and implementation of Revised CBCS as per the norms of the APSCHE (W.E.F 2020-21) for first year students

The committee has resolved to approve the implementation of Revised CBCS as per the norms of the APSCHE (W.E.F 2020-21) for first year students

- It is resolved to introduce Life Skill Courses instead of Foundation Courses.
- It is resolved to offer Skill Development Courses with certain guidelines that students have to choose the courses other than Domain Subjects.

4. Approval and implementation of old CBCS as per the norms of the University for second and third year students

The committee resolved to approve the and implementation of old CBCS as per the norms of the University for second and third year students.

5. Approval of syllabus of different Board of Studies.

The committee resolved to approve the syllabi of three year degree courses offered by the college and also recommended to GB for approval.

5. A. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K. Padmaja, Head of the Dept. of English.

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in English for General English, Communicative English, Foundation Course CSSS 2&3 and SDC in Journalistic Reporting and Business Communication

Dr. K. Padmaja will move the matter. Annexure 2

5. B The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K. Karuna Sree, Head of the Dept. of Telugu

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in General Telugu, Special Telugu and Foundation course in HVPE (semester 1 LSCs, Performing Arts (SDCs for semester 2) and Leadership education

Dr. K. Karuna Sree will move the matter. Annexure 3

5. C The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. Md. Mahaboob, I/C of the Dept. of Hindi

- (a) Syllabus
- (b) Model Papers
- (c) Scheme of Valuation in Hindi

Dr. Md. Mahaboob will move the matter Annexure 4

5. D. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. Md. Mahboob, Head of the Dept. of Urdu

- (a) Syllabus
- (b) Model Papers

(c) Scheme of Valuation in Urdu

Dr. Md. Mahboob will move the matter **Annexure 5**

5.E. The Chairman places before the Academic Council for consideration and approval or without modifications the following proposals of

S. Fathimunnisa Begum, Head of the **Dept. of History**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in History and Indian Culture and Science (sem 2 LSCs) Tour Guidance (sem 1 SDCs)

S. Fathimunnisa Begum, will move the matter **Annexure 6**

5.F. The Chairman places before the Academic Council for consideration and approval or without modifications the following proposals of

S. Fathimunnisa Begum, I/C Head of the **Dept. of Economics**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Economics and Indian Culture and Science Survey & Reporting Financial Markets (sem 2 SDCs)

S. Fathimunnisa Begum, will move the matter **Annexure 7**

5.G. The Chairman places before the Academic Council for consideration and approval without modifications the following proposals of

Sri. K. Joji, Head of the **Dept. of Political Science**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Political Science and Public Relations (sem 1 SDCs) Social Work Methods (sem 2 SDCs)

Sri. K. Joji, will move the matter **Annexure 8**

5.H . The Chairman places before the Academic Council for consideration and approval without modifications the following proposals of

Smt.M.Lakshmi prasanna, Head of the **Dept. of Commerce**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Commerce , Entrepreneurship (sem 1 LSCs) , Insurance Promotion , Secretary Ship (sem 1 SDCs) , Agricultural Marketing, Advertising, Logistics & Supply Chain (Sem 2 SDCs)

Smt.M.Lakshmi Prasanna move the matter **Annexure 9**

5. I. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. P. Victoria Rani, Head of the Dept. of Botany

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Botany and Environmental Education (sem 2 LSCs), Plant Nursery (SDCs in sem 1), Fruit & Vegetable Preservation ((SDCs in sem 2)

Dr. P. Victoria Rani will move the matter **Annexure 10**

5. J. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. T. Sri Ranjani, Head of the Dept. of Zoology

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Zoology Dairy Techniques (sem 2 SDC)

Smt. T. Sri Ranjani,will move the matter **Annexure 11**

5. K. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. T. Sri Ranjani, Head of the Dept. of Zoology

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Aqua Culture Technology

Smt. T. Sri Ranjani,will move the matter **Annexure 11**

5. L. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. D. Surendra, In-charge of the Dept. of Physics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Physics ,Electrical Appliances (SDCs Sem 1), solar Energy
(SDCs Sem 2)

Smt. D. Surendra will move the matter .**Annexure 12**

5. M. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Smt. D. Surendra, Head of the Dept. of Chemistry

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Chemistry and Food Adulteration (sem 2 SDCs)

Smt. D. Surendra will move the matter. **Annexure 13**

5. N. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. K.Suvarna, Head of the Dept. of Mathematics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Mathematics and Analytical skills (Semester 2 LSCs)

Dr. K.Suvarna, will move the matter **Annexure 14**

5. O. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. G. Varalakshmi, Head of the Dept. of Statistics

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Statistics and Elementary Statistics (Sem 2 LSCs)

Dr. G. Varalakshmi, will move the matter **Annexure 15**

5.P The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Ms. K. Sai Sudha, Head of the Dept. of Biotechnology,

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Biotechnology

Ms. K. Sai Sudha, will move the matter **Annexure 16**

5.Q. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. P. Victoria Rani, I/C of the **Dept. of Microbiology**,

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Microbiology

Dr. P. Victoria Rani, will move the matter **Annexure 17**

5.R. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

Dr. C. Kalapriya, Head of the **Dept. of Home Science**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Home Science

Dr. C. Kalapriya, will move the matter **Annexure 18**

5.S. The Chairman places before the Academic Council for consideration and approval with or without modifications the following proposals of

B. Vidyullatha Head of the **Dept. of Computer Science**

(a) Syllabus

(b) Model Papers

(c) Scheme of Valuation in Computer Science and Information and Communication Technology (Sem I LSCs)

B. Vidyullatha, will move the matter **Annexure 19**

6. For all LSCs and SDCs field work or Project are the modes of internal assessment w. e. f

2020-2021 In LSCs and SDCs will not have any written examination in the Internals.

Assessment will be done by way of project or fieldtrip.

The committee resolved to approve the pattern of internal assessment as

Project or Field trip instead of written examination.

7. Case studies as mode of assessment in external examination for Leadership skills

(FC) in SEM 4 of 2019-2022 batch in the academic year 2020-2021.

The committee has resolved to approve Case studies as the mode of assessment in external examination for Leadership skills (FC) in SEM 4 of 2019-2022 batch in the academic year 2020-2021.

8. Removal of the clause mandatory with reference to student's taking certificate courses offered by the departments.

- It has been resolved by the committee to remove the clause mandatory with reference to student's taking the following certificate courses offered by the departments during this academic year with minimum fee.
- It has also been resolved to change the nomenclature of Certificate courses in view of NAAC Accreditation and also to avoid confusion with the titles of the LSC's and SDC's.

1. Creative Writing in Telugu (Telugu)
2. Tourism and Travel Management (History)
3. Women Entrepreneurship and Small Business Development (Economics)
4. Women Law and Indian Penal Code (Political Science)
5. Financial Accounting in Excel/Tally (Commerce)
6. Ornamental Fish Rearing (Zoology)
7. Molecular Diagnostics (Bio Technology)
8. Plant Nursery (Botany)
9. Research Methodology (Chemistry)
10. Quantitative Aptitude and Reasoning (Mathematics)
11. Web Designing and Development (Computer Science)

12. Apparel Designing (Home Science)

13. Introduction to Mobile repairing (Physics)

- It has also been resolved to give Competitive exams coaching to the final year students with a minimum fee based on the notification given.
- It is also resolved to advise the students to do certificate courses during their three year degree program, which would get them additional 2 credits for each course
- o. **Approval of Academic Calendar for the Academic year 2020-21**

The committee resolved to change the Academic Calendar to adjust the no. of working days from 28-01-2021 to 07-05-2021 so as to get the no of teaching days as 90. After the adjustment if still more days required to compensate it is resolved to conduct online classes on second Saturdays.

- It is also resolved to start the class hours for first year students from 9 AM to compensate the no of teaching hours.

10. Approval of project as assessment in cluster external assessment.

The committee resolved to approve the project as assessment in cluster external assessment with basic research methodology which will be assessed internally for 30 marks while project is assessed for 50 marks in which 20 marks are allotted for the Viva Voce and the same is recommended to GB for approval.

11. Approval of Telugu medium in FC courses for B.A (EPT) Students

The committee has resolved to approve the option to write foundation Course exams in Telugu Medium by B.A (EPT) Students since they are doing their complete programme in Telugu medium.

12. Approval of additional credits for Co-curricular and extracurricular activities

- The committee has resolved to approve the proposed structure as per the UGC MOOCs guidelines

04 weeks - 1 credit

08 weeks - 2 credits

12 weeks - 3 credits

16 weeks - 4 credits

- Resolved to approve the award of 1 credit for participation in NCC, 1 credit in NSS participation, 1 credit for participation in YRC, 1 credit for 100 hours community service (Swacchha Bharat/Kishori Balika Vikasam certificate by a recognized trust or NGO); 1 credit for state level achievement in literary and cultural activities.
- Resolved to approve the award of 1 credit for winners at inter university, state level, 2 credits at nationals.
- Resolved to approve the award of 1 credit for attendance between 95% above through the 6 semesters.

13. Rules on attendance requirements.

- The committee resolved to approve the minimum attendance for a semester is 75% which will be 67 days of the total no. of teaching days per semester.
- It has been also resolved not to collect condonation fee for this academic year as student's presence on the campus could not be regular because of COVID -19 Pandemic Situation.

14. Conduct of examinations and weightages of internal and external assessment.

- The committee resolved to approve the allotment of external and internal assessment to be 70% and 30% respectively for all semesters.
- Resolved to approve the display of examination notification before 40 to 45 days before the commencement of external examination.
- Resolved to conduct two internal tests considering the best of the two semesters.
- Resolved to approve the minimum pass percentage is 40% as per the guide lines of CBCS.
- Resolved to approve the Evaluation scheme for Practical is proposed to be; (i) Internal evaluation for 50 marks in odd Semester (ii) External evaluation for 50 marks in even Semester.
- Resolved to approve the conduct of an additional examination in Special cases who have to miss their examinations in order to attend important NCC, NSS, YRC, Sports and Cultural events..
- Resolved to approve the conduct of instant examination for those students who failed in only two papers in any semester.

- Resolved to approve the completion of the course within maximum of 3 years as supplementary.
 - Resolved to approve the joining of detained students in the next year or succeeding years.
 - Resolved to approve the appointment of observers from senior most faculty nominated by the committee constituted by the college for the conduction of internal and external examinations. Resolved to approve the debarring of a candidate if any malpractice noticed and the level of punishment for malpractices depends on the severity duly following the guidelines of Parent University.
 - Resolved to approve to allow students who are selected for training in specialized institutions representing national sports and games.
- All the above proposals are recommended to GB for approval.

15. Computation of Grades

Resolved to approve the computation of grade per each semester following SGPA and at the end of 6th semester following CGPA and the same is recommended for approval to GB.

Marks	Letter grade	Performance classification	Class
95-100	O	Outstanding	Distinction
85-94	E	Excellent	
75-84	A	Very good	
60-74	B	Good	First
50-59	C	Average	Second
40-49	D	Pass	Third
<40	F	Fail	Fail

Computation of grade will be carried out at the end of sixth semester, following the CGPA (Cumulative Grade Point Average) formula when the candidate gets through all the six semesters. A student is eligible for the award of a grade only when the student completes all the subjects within three more academic years after the completion of their programme.

CGPA	Classification
7.5 < CGPA	A Grade
6.0 < CGPA	B Grade
5.0 < CGPA	C Grade
4.0 < CGPA	D Grade

<4.0	Fail
------	------

16. Proposal for moderation with grafting of marks.

- The committee resolved to approve the moderation for grafting for two papers in which the pass percentage is less than 40% with a maximum of 3 marks for both papers.
 - Resolved to approve the transfer of max. Of 3 marks from any donor paper.
 - Resolved to approve to limit grafting procedure to two papers.
 - Resolved to approve the transfer of marks from theory to theory; practical to practical.
 - Resolved to approve the grafting within the parts only.
- (i) Part – A languages
(ii) Part – B foundation courses
(iii) Part – C subjects.

The same is recommended to GB for approval.

17. Approval of expenditure on BOS meetings, AC meetings and remuneration paid by COE.

Resolved to approve the structure of remuneration paid by COE, honorarium and allowances as presented in the agenda for BOS meetings, AC meetings as well as the fees structure of examination. The same is recommended to GB for its approval.

18. Approval of college and library timings for both Online and Offline Classes

- The committee resolved to approve the college timings from 10 M to 5.00 PM for 2nd and 3rd year students.
- It is also resolved to change the college timings from 9 AM to 5 PM for first year students.
- Resolved to approve the library timings from 9:00AM to 1:00PM and from 3:00PM to 6:00PM and the same is recommended to GB for approval.

19. Approval of Re-constitution of Statutory and Non- Statutory Bodies

(Academic Cell Committee and Controller of Examinations)

- The committee has resolved to approve the partially reconstituted Academic Cell Committee and Controller of Examinations.

Academic Cell Committee with the following Members

Dr.G.Padma Priya, Lecturer in Telugu D.K.Govt College for Women (A), Nellore	Academic Coordinator
Smt. D.Surendra, Lecturer in Chemistry D.K.Govt College for Women (A), Nellore	Academic Member
Smt. G. Catherin, Lecturer in Zoology, D.K.Govt College for Women (A), Nellore	Academic Member

Constitution of COE with the following Members

Dr.P.Victoria Rani, Lecturer in Botnoy D.K.Govt College for Women (A), Nellore	Controller of Examination
Smt. K.Sai Sudha, Lecturer in Bio-Technology D.K.Govt College for Women (A), Nellore	Assistant Controller of Examination
Smt. Emelya Rani, Lecturer in Computer Science D.K.Govt College for Women (A), Nellore	Assistant Controller of Examination

20.Introduction of new courses from 2020-21.:

The committee resolved to approve the introduction of following courses during the academic year 2020-21 under UGC NSQF with the release of grants.

- Diploma in Beauty and Wellness,
- Advanced Diploma in Data Science,
- Media and entertainment & Digital marketing

➤ B.Voc. Aqua Culture

21. Approval for the Introduction of the following online short term courses in collaboration with TCS, IBM and Mind map with the support of the O/o CCE., Vijayawada.

- The committee resolved to approve the the Introduction of the following online short term courses in collaboration with TCS, IBM and Mind map with the support of the O/o CCE., Vijayawada.

- (a) Artificial Intelligence
- (b) Block Chain
- (c) Data Science
- (d) Cyber security
- (e) Enterprise design
- (f) Professional skills in digital works

22. Introduction of online training to the students in the following areas in collaboration with CISCO Edu-skills.

The committee has resolved to approve the Introduction of online training to the students in the following areas in collaboration with CISCO Edu-skills.

- Networking
- Internet of Things

D.K. Govt. College for Women(Autonomous), Nellore
Academic Council Meeting - 5

Constitution of Academic Council:

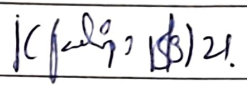
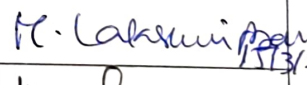
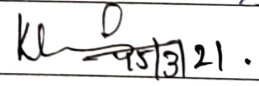


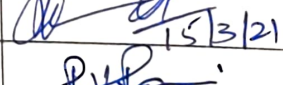
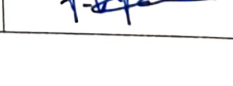
As per the Guidelines for Autonomous colleges given by the UGC on 30-01-2019., the Academic Council for **D. K. Government Collegefor Women (Autonomous)** comprising the following members meet for the academic year 20-21. The fifth meeting is conducted on 15.03.2021 at 3:00 P.M. in the Principal's Chamber.

Chair Person:

1. Dr. Ch .Masthanaiah, M.Com. M.Phil, Ph.D.

All Heads of the Departments in the College

Principal

Sl. No.	Name of the Lecturer	Head of the Department	Signature
1.	Dr. K. Padmaja, M.A., M.Phil., Ph.D.	English	
2.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	Telugu	
3.	Dr. K. Karunasri, M.A., M.Phil., Ph.D.	I/C of Hindi	
4.	Dr. Md. Mahboob, M.A., M.Phil., Ph.D.	Urdu	
5.	Ms. S. Fathimunnisa Begum, M.A.	History	
6.	Ms. S. Fathimunnisa Begum M.A.	I/C of Economics	
7.	Sri. JojiKamatham, M.A., M.Ed.	Political Science	
8.	Smt.M.LakshmiPrasanna, M.Com.,M.Phil	Commerce	
9.	Dr.K.Suvarna, M.Sc., Ph.D	Mathematics	
10.	Dr. G. Varalakshmi, M.Sc., Ph.D.	Statistics	
11.	D. Surendra, M.Sc.	Chemistry	
12.	D. Surendra, M.Sc.	I/C of Physics	
13.	Dr. P. Victoria Rani , M.Sc., Ph.D.	Botany	

14.	Dr. P. Victoria Rani , M.Sc., Ph.D.	I/C of	
15.	Smt. K. Sai Sudha, M.Sc.	Microbiology	P.V.Rani
16.	Smt. T. Sri Ranjani, M.Sc., M.Phil.	Biotechnology	S. Ranjani
17.	Smt. B. Vidyullatha, M.Tech.,	Zoology	B. Vidyullatha
18.	Dr. C. Kala Priya, M.Sc., Ph.D.	Computer Science	C. Kala Priya
		Home Science	C. Kala Priya

UNIVERSITY NOMINEES

S.No	Name & Designation	Signature
1	Dr. L.V.K.Reddy, M.Sc., Ph. D Registrar, Vikrama Simhapuri University, Nellore 9100058607	L.V.K.Reddy 15/3/21
2	Dr.G.VijayAnand, M.Sc., Ph. D. Dean, CDC, Vikrama Simhapuri University, Nellore 9701661371	G.VijayAnand 15/3/21
3	Prof. Suja S. Nair, M.BA., Ph. D Principal, University College of Arts & Sciences Vikrama Simhapuri University, Nellore 9440494141	Suja S. Nair 15/3/21

Member Secretary:

Dr. G.Varalakshmi, M.Sc., Ph.D.

G. Varalakshmi
Faculty
15/3/2021

Nominated by the Principal

Principal & Chairman
Academic Council
15.03.2021

D. K Govt. College for Women (A),
Nellore